


## GRADING SCALE

| UNDERGRADUATE  |             |                   | GRADUATE   |       |  |             |                   |
|--|-------------|-------------------|--|-------|--|-------------|-------------------|
| CURRENT GRADING SYSTEM<br>Effective September 2003<br>4-Point Grading Scale  |             |                   | PREVIOUS GRADING SYSTEM<br>Effective Until September 2003<br>9-Point Grading Scale   |       | CURRENT GRADING SYSTEM<br>Effective January 2006 4-<br>Point Grading Scale   |             |                   |
| Descriptor   | Alpha Grade | Grade Point Value | Descriptor   | Grade | Descriptor   | Alpha Grade | Grade Point Value |
| Excellent  | A+          | 4.0               | Excellent  | 9     | Excellent  | A+          | 4.0               |
|  | A           | 4.0               |  | 8     |  | A           | 4.0               |
| Good   | A-          | 3.7               | Good   | 7     | Good   | A-          | 3.7               |
|  | B+          | 3.3               |  | 6     |  | B+          | 3.3               |
|  | B           | 3.0               | Pass   | 5     | Pass   | B           | 3.0               |
| B-   | 2.7         | 4                 |  | B-    |  | 2.7         |                   |
| Satisfactory   | C+          | 2.3               | Fail   | 3     | Satisfactory   | C+          | 2.3               |
|  | C           | 2.0               |  | 2     |  | C           | 2.0               |
|  | C-          | 1.7               |  | 1     |  | Fail        | C-                |
| Poor   | D+          | 1.3               | D+   | 1.3   |  |             |                   |
| Minimal Pass   | D           | 1.0               | D  | 1.0   |  |             |                   |
| Fail   | F           | 0                 | <b>Other Final Grades:</b>   |       | F  | 0           |                   |
| <b>Other Final Grades:</b><br>AE Aegrotat standing<br>AU Audit<br>AW Auditor withdrew<br>CR Credit (C- or higher)<br>I Incomplete<br>IP Course in progress<br>NC No credit<br>P Pass for non-credit courses only*<br>W Withdrew with permission<br>WF Withdrew failing** |             |                   | <b>Other Final Grades:</b><br>AE Aegrotat standing<br>AU Audit<br>F Fail<br>I Incomplete<br>IP Course in progress<br>P Pass<br>W Withdrew with permission<br>WF Withdrew failing*                          |       | <b>Other Final Grades:</b><br>CR Credit (C+ or higher)<br>NC No Credit<br>P Pass for non-credit courses only*  |             |                   |
| * Effective September 2018<br>** Effective September 2003, a WF is counted as a grade of F (zero) in the calculation of the Grade Point Average  |             |                   | * Effective September 1995, a WF counted as a grade of 1 (one) in the calculation of the Grade Point Average<br><br>Note: Prior to September 1987, a grade of 3 (three) was considered a conditional pass. |       | * Effective September 2018<br>** Effective September 2003, a WF is counted as a grade of F (zero) in the calculation of the Grade Point Average  |             |                   |
|  |             |                   | <b>UCEP GRADING</b>  |       |  |             |                   |
|  |             |                   |  |       | Effective September 1990, Concordia assigned percentage grades to UCEP courses; the passing grade for all UCEP courses is 50%.<br>Prior to 1990, UCEP courses were assigned grades in the 9-Point Grading Scale. |             |                   |

## ACADEMIC STANDING

| UNDERGRADUATE  |  | GRADUATE  |  |
|--|--|---|--|
| <i>Effective September 2013</i><br><b>Arts, Management, Science, and Open Studies</b><br>Assessed at the conclusion of any term after which the student has attempted at least 9 credits since the last assessment |  | <i>Effective September 2020</i><br><b>All Graduate Programs</b><br>Assessed at the conclusion of every Fall, Winter and Spring Term   |  |
| <b>Honours:</b><br>GPA of at least 3.5   |  | <b>Satisfactory:</b><br>GPA of at least 3.0 with no grade less than C+**  |  |
| <b>Satisfactory:</b><br>GPA of at least 2.0  |  | ** For student in the Faculty of Graduate studies, the normal passing grade is C+   |  |
| <b>Unsatisfactory:</b><br>GPA of less than 2.0   |  | <i>Effective September 2006 to August 2020</i><br><b>All Graduate Programs</b><br>Assessed at the conclusion of each semester   |  |
| <i>Effective September 2003 to August 2013</i><br><b>Arts, Management, Science, and Open Studies</b><br>Assessed at the conclusion of each semester  |  | <b>Satisfactory:</b><br>A minimum cumulative GPA of 2.7**   |  |
| <b>Honours:</b><br>A minimum GPA of 3.5  |  | ** For student in the Faculty of Graduate studies, the normal passing grade is C+   |  |
| <b>Satisfactory:</b> A minimum GPA of 2.0* with no course grade of F (zero)  |  | <i>Effective September 2003 to August 2006</i><br><b>After Degree Diploma in Information Systems Security</b><br>Assessed at the conclusion of each semester  |  |
| <b>Unsatisfactory:</b><br>A GPA of less than 2.0* or a minimum GPA of 2.0* with one or more course grades of F (zero)  |  | <i>Effective prior to September 2003</i><br><b>After Degree Diploma in Information Systems Security</b><br>Assessed at the conclusion of each semester  |  |
| * From September 1, 2003 to August 31, 2004, this GPA was 1.7  |  | <i>Effective prior to September 2003</i><br><b>After Degree Diploma in Information Systems Security</b><br>Assessed at the conclusion of each semester  |  |
| <i>Effective prior August 2003</i><br><b>All Undergraduate Programs.</b><br>Assessed at the conclusion of each semester  |  | ** For student in the Faculty of Graduate studies, the normal passing grade is C+   |  |
| <b>Honours:</b><br>A minimum GPA of 7.5  |  | <b>Satisfactory:</b><br>A minimum GPA of 2.7 with no grades less than a C   |  |
| <b>Satisfactory:</b><br>A minimum GPA of 5.0 with no course grade lower than 4.0   |  | * From September 1, 2003 to August 31, 2004, this GPA was 1.7   |  |
| <b>Unsatisfactory:</b><br>A GPA of less than 5.0, or a minimum GPA of at least 5.0 with one or more course grades lower than 4.0   |  | ** For student in the Faculty of Graduate studies, the normal passing grade is C+   |  |
|  |  |    |  |
|  |  | <b>TRANSCRIPT INFORMATION</b><br>Registrar's Office<br>Concordia University of Edmonton<br>7128 Ada Boulevard<br>Edmonton AB T5B 4E4 Canada<br><br>Phone: 780-479-9250<br>Toll-Free: 1-866-479-5200<br>Email: registrar@concordia.ab.ca<br>Website: www.concordia.ab.ca |  |
|  |  | For questions regarding the validity of an official transcript or the information presented here, please contact the Registrar's Office.  |  |

# TRANSCRIPT INFORMATION



## ACCREDITATION

In recognition of Concordia University of Edmonton's degree-granting status, the Association of Universities and Colleges of Canada accepted Concordia University of Edmonton into membership in 1990.

## PROGRAM HISTORY

Founded in 1921, Concordia University of Edmonton offers students a university education on the foundation of faith and intellectual integrity. Concordia University of Edmonton's original purpose was to prepare young men for ministries of the Lutheran Church; co-education, general courses of study, and provincially accredited programs were introduced in 1939.

Under the authority of the Universities Act, Concordia University of Edmonton (CUE) became a degree-granting institution in 1987, offering three-year baccalaureate degrees in Arts and Science. The Government of Alberta has since approved the following programs at CUE: four-year Arts degrees in 1994; a Bachelor of Education (After Degree) in 1995; four-year Science degrees in 1997; a Bachelor of Environmental Health (After Degree) in 2001; a Bachelor of Management degree in 2003; a Master of Information Systems Security Management degree in 2005; a Master of Arts in Biblical and Christian Studies degree in 2008; a Master of Information Systems Assurance Management in 2012; a Master of Education in Educational Leadership in 2018; a Master of Science in Information Technology in 2020; and a Doctor of Psychology in Clinical Psychology in 2021.

CUE offers undergraduate and graduate certificate and diploma programs, as well as various non-credit extension courses and an English for Academic Purposes language upgrading program. Until 2014, CUE also offered University and College Entrance Programs (UCEP).

## NAME

Prior to May 2015, Concordia University of Edmonton was called Concordia University College of Alberta. And prior to December 1995, it was called Concordia College.

## TRANSCRIPT FORMATS

Concordia issues transcripts in the following formats:

- 1) Official Copies:** Transcripts prior to September 1985 and some from the period 1985 to 1995 are copies of original or archived documents that Concordia validates as official with an original signature and raised seal.
- 2) Original Documents:** Transcripts from the academic year 1995-1996 and some from the period 1985 to 1995 may be printed on original security paper. Concordia University of Edmonton introduced this format in May 1996.
- 3) Combination of Official Copies and Original Documents:** Students from both time periods may present official transcripts in both formats. However, Concordia University of Edmonton uses one format whenever possible.

## AWARDS

In May 2004, Concordia University of Edmonton began including on transcripts major academic scholarships and awards conferred on students beginning with the academic year 2000-2001. For a list of what constitutes a "major" award, please contact Financial Aid & Awards at 780-479-9220 or [finaid@concordia.ab.ca](mailto:finaid@concordia.ab.ca).

## COURSE NUMBERING effective September 1990

- 00-99 UCEP courses (do not count toward degree programs) until 2014. Non-credit extension courses effective 2019
- 100-199 junior-level courses, normally taken by first-year students
- 200-399 senior-level courses open to students with at least second-year standing (18 credits or more)
- 400-499 senior-level courses for students completing Concordia University of Edmonton degrees, normally taken in the third or fourth year of undergraduate studies
- 500-599 master's degree courses and courses open to students admitted to an after-degree program
- 600-699 master's and doctoral level courses as well as senior-level courses open only to students with an applicable degree and other required qualifications
- 700-799 master's and doctoral level courses
- 800-899 doctoral level courses

## COURSE NUMBERING prior to September 1990

- 00-99 UCEP courses (do not count toward degree programs) and some junior-level courses
- 200-299 junior-level courses normally taken by first-year students
- 300-499 senior-level courses open to students with a minimum of 18 credits

## CREDIT VALUE

The credit value indicates the weight of the course used for calculating the Grade Point Average and for meeting degree requirements. Normally, 1.5- and 3-credit courses are completed at the end of one semester and 6-credit courses at the end of the academic year (two semesters).

## GRADE POINT AVERAGE

Grade points are calculated by multiplying the Grade Point Value for each grade by the number of attempted credits for the course. The Grade Point Average (GPA) is obtained by dividing the total number of grade points earned by the total number of attempted credits. Of the non-numeric *Other Final Grades*, only the grade of WF is calculated into the Grade Point Average.

GRADING SYSTEM INFORMATION ON REVERSE