



# Education Students' Society (ESS)

## Student of the Year Award

An annual \$500 award to a student enrolled in Year Two of the Bachelor of Education After Degree who, over the two years of the program, has best demonstrated a combination of commitment to children and the teaching profession, leadership skills, community service, professionalism, and school and program spirit while maintaining a minimum 2.7 GPA.

### Application Procedures

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A complete application consists of:

- A signed application form.
- A comprehensive resume highlighting your leadership activities, community service activities, and activities that demonstrate your commitment to children and the teaching profession.
- One confidential letter of reference (max 500-words) from a colleague currently enrolled in year 1 or 2 of the Bachelor of Education After Degree Program at CUE. The referee will explain how the applicant has demonstrated professionalism, school and program spirit, pre-service teacher attributes and overall worthiness for award consideration. See Letter of Reference Instructions page.

### Selection Procedures

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Concordia's Scholarship and Awards Committee appoints a sub-committee comprised of the Financial Aid and Awards Coordinator and two representatives from faculty and staff to review the application forms and supporting documents and recommend a recipient. The Scholarship and Awards Committee has final approval. All information submitted on behalf of the applicant will be kept strictly confidential.

### Award Presentation

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The recipient will receive a certificate recognizing the achievement and an award of \$500. In addition, the name of the recipient will be added to the ESS plaque recognizing Students of the Year. The plaque is displayed in the Faculty of Education at Concordia. Normally, the award is announced at a student function prior to convocation.

**Deadline to Apply: April 10, 2024**



# Education Students' Society (ESS)

## Student of the Year Award Application Form

### Personal Information

Last Name		First Name	
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Gender Pronoun		Student ID	
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Phone #		Email	
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### Resume of Activities

A comprehensive resume highlighting your leadership activities, community service activities, and activities that demonstrate your commitment to children and the teaching profession must be included with your application. Please use the headers listed below. On a separate sheet of paper(s), list all activities from the past 2 years in chronological order. Be specific and describe your responsibilities in detail. The resume must be typewritten. You may include with your application as many pages as required.

Activity or Group/Responsibilities	Position Held	Time Commitment	Dates	Paid (Y/N)
<i>E.g. Vision of Science Network of Learning/ I help organize after school events for students, establish programs for literacy and science engagement, and facilitate communication between the club organizers and families.</i>	<i>Volunteer Coordinator</i>	<i>6 hrs/week</i>	<i>Sept 2022 – May 2023</i>	<i>No</i>

### Letter of Reference (refer to Letter of Reference Instructions page)

You must submit one confidential letter of reference from a colleague currently enrolled in year 1 or 2 of the Bachelor of Education After Degree Program at CUE. Using specific examples, the referee will explain how the applicant has demonstrated professionalism, school and program spirit, pre-service teacher attributes and overall worthiness for award consideration. The referee should reference the Bachelor of Education (After Degree) Professional Pre-service Teacher Attributes Statement. Applicants are encouraged to provide their referee with the 'Letter of Reference Instructions' and the 'Pre-Service Teacher Attributes Statement'.

*This information is collected in accordance with the Personal Information Protection Act (Alberta) and the Taxation Act (Canada) and is required to determine your eligibility for this scholarship. If you have any questions about the collection, use or disclosure of this information you may contact the Financial Aid and Awards Office at 780-479-9219 or toll-free at 1-866-479-5200 or by email at [finaid@concordia.ab.ca](mailto:finaid@concordia.ab.ca)*

## DECLARATION OF APPLICANT

I declare that:

- i) The information provided on this application form is, to the best of my knowledge, current and accurate;
- ii) I consent to the disclosure and exchange of my personal information by and between the Financial Aid and Awards Office and the Registrar to verify my program of study, academic standing, and registration status to determine my eligibility for this award;
- iii) I understand that should I receive a financial award that I am subject to the reporting obligations of the Canada Revenue Agency regarding scholarships and I will provide the Financial Aid and Awards Office my Social Insurance Number for the purpose of issuing a T4A.
- iv) If selected as a recipient, I agree to the disclosure and exchange of my personal and contact information by and between the Financial Aid and Awards Office and the donor or their representative.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date (YYYY/MM/DD)**

**Submit your application documents by email to:**

**Contact us:**

Financial Aid & Awards

**Email:** [finaid@concordia.ab.ca](mailto:finaid@concordia.ab.ca)

Telephone: 780-479-9219

Toll free: 1-866-479-5200

Google Meet: [bit.ly/CUE-FinAidCal](https://bit.ly/CUE-FinAidCal)

In-Person: HA 120, Student & Enrolment Services

**Deadline to apply: April 10, 2024**

## **Education Students' Society Student of the Year Award**

### **LETTER OF REFERENCE INSTRUCTIONS**

*These instructions are to be given to the person who will write your letter of reference.*

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You have been asked to write a letter of reference on behalf of a student applying for the Education Students' Society (ESS) Student of the Year Award (see award criteria below). The applicant has been asked to submit one letter of reference written by a colleague enrolled in CUE's Bachelor of Education After Degree program in support of their demonstration of professionalism and pre-service teacher attributes, their school and program spirit, and their overall worthiness for award consideration. The referee cannot be related to the applicant. To assist you in the preparation of this letter, please refer to the instructions and information below.

*An annual \$500 award to a student enrolled in Year Two of the Bachelor of Education After Degree who, over the two years of the program, has best demonstrated a combination of commitment to children and the teaching profession, leadership skills, community service, professionalism, and school and program spirit while maintaining a minimum 2.7 GPA.*

#### **Instructions:**

In your letter, please state the length of time and the capacity in which you know the applicant. Using specific examples, describe how the applicant has demonstrated professionalism, school and program spirit, pre-service teacher attributes and overall worthiness for award consideration. Please refer to the Bachelor of Education (After Degree) Professional Pre-service Teacher Attributes Statement. Maximum 500 words.

#### **How to Submit:**

Please ensure the letter includes your name and your contact information. To ensure authenticity and confidentiality, your *Letter of Reference* must be emailed directly from your Concordia student email address. Letters of reference received from a non-Concordia student email address will not be accepted.

The applicant would appreciate a prompt response as the deadline for letters of reference is **April 10, 2024**.

Thank you very much for taking the time to support an ESS Student of the Year applicant and for contributing to a fair selection process.

**Email your Letter of Reference directly to:** [finaid@concordia.ab.ca](mailto:finaid@concordia.ab.ca)

*The Letter of Reference must be sent from your Concordia student email address.*

**Bachelor of Education (After Degree)  
Professional Pre-service Teacher Attributes Statement**

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*Professional pre-service teacher attributes include, but are not necessarily limited to, adherence with the Code of Student Conduct (see Concordia Academic Calendar) and the Code of Professional Conduct for Teachers and Teacher Leaders (see Alberta Education, Government of Alberta).*

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**A Pre-service Teacher:**

- "... shall respect the dignity and rights of all students and persons without prejudice as to the prohibited grounds of discrimination set out in the *Alberta Human Rights Act* and with regard to rights as provided for in the *Canadian Charter of Rights and Freedoms*, and be considerate of the circumstances of students and persons." (*Alberta Education, January 1, 2023*);
- Models professional behaviour in relationships and interactions with students, faculty and staff, as well as school staffs, pupils, parents, and the community;
- Demonstrates honesty and integrity;
- Exercises sound judgment based on a rational consideration and interpretation of facts;
- Works productively with others as part of a team;
- Demonstrates strong leadership and voluntarily accepts responsibility for projects and activities;
- Demonstrates characteristics of a self-directed learner through initiating inquiries and applications beyond what has been prescribed;
- Communicates respectfully in person, in writing, and on social media;
- Seeks to resolve problems directly with the person(s) involved in a timely manner, and attempts to solve problems before asking others for assistance;
- Views results of critiques and assessments as opportunities for growth and improvement;
- Attends classes and is punctual;
- Notifies instructors about special circumstances prior to an absence when possible;
- Completes assignments and projects on time; and
- Supports a focus on health and wellness among students, faculty and staff, as well as school staffs and pupils.