

# Lois Hole Humanities and Social Sciences Scholarship Application Form



A \$5,000 award offered annually to a continuing undergraduate student in the Faculty of Arts who demonstrates academic excellence, leadership skills and active community service. In honor of Lois Hole, Lieutenant Governor of Alberta from February 2000 to January 2005, the scholarship recognizes student leadership and community service which exemplify the principles the late Lieutenant Governor believed and lived. *Donor: Government of Alberta.*

## Eligibility Criteria

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Applicants must meet all of the following eligibility criteria:

- be a Canadian Citizen, Permanent Resident or Protected Person (visa students are not eligible),
- be an Alberta resident, and to be considered an Alberta resident one of the following conditions must apply:
  - one parent, or legal guardian has maintained permanent residence in Canada for at least 12 consecutive months immediately prior to commencing post-secondary studies and be residing in Alberta, or
  - Alberta is the last place the student has lived for 12 consecutive months immediately prior to commencing post-secondary studies, or
  - the student's spouse/partner has maintained permanent residence in Alberta for 12 consecutive months prior to the person attending post-secondary.
- be enrolled full-time in the second or subsequent year of undergraduate post-secondary study in the Faculty of Arts at Concordia University of Edmonton
- demonstrate academic excellence (a minimum 3.5 GPA or higher is considered competitive)
- demonstrate leadership and community service
- have completed a minimum of 30 credits at Concordia University of Edmonton

## Application Procedures

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A complete application consists of:

- A completed and signed application form;
- A detailed Activity Resume highlighting your leadership and community service activities;
- One confidential letter of reference in support of your community service and leadership potential (refer to Letter of Reference Guidelines page)

## Deadline to Apply

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Your application documents and reference letter must be received by Student & Enrolment Services (HA120) no later than **October 1st**.

Your referee must submit the confidential reference letter in a sealed envelope, signed across the back flap.

## Selection Procedures

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The award recipient will be selected by Concordia's Scholarship and Awards Committee.

*A copy of these instructions are to be given to the person who will write your letter of reference.*

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## **Lois Hole Humanities and Social Sciences Scholarship LETTER OF REFERENCE GUIDELINES**



You have been asked to write a letter of reference on behalf of a student applying for the Lois Hole Humanities and Social Sciences Scholarship (see award criteria below). The applicant has been asked to submit a letter of reference written by an individual in support of their extra-curricular community service and their leadership potential. The referee cannot be related to the applicant. To assist you in the preparation of this letter, please refer to the instructions and information below.

### **Award Criteria**

A \$5,000 award offered annually to a continuing undergraduate student in the Faculty of Arts who demonstrates leadership skills, active community service and academic excellence.

### **Instructions:**

In your letter, please state the length of time and the capacity in which you know the applicant. Describe their role, their activities and their accomplishments and how their service has impacted the organization or community. In addition, please indicate if the applicant has demonstrated exceptional leadership or shows potential for leadership. Using specific examples, explain how the applicant's qualities and attributes demonstrate worthiness for scholarship consideration.

Please ensure that the letter is typewritten on letterhead (if applicable), signed and includes your contact information. To ensure confidentiality, be sure to seal the envelope and sign your name across the sealed flap before giving the *Letter of Reference* to the applicant by the **October 1st** deadline.

If you prefer to mail your letter, please ensure your letter will arrive at the following address before the **October 1st** deadline:

Student & Enrolment Services, HA120  
Concordia University of Edmonton  
7128 Ada Blvd NW  
Edmonton AB T5B 4E4

Thank you very much for taking the time to support a Concordia scholarship candidate!

# Lois Hole Humanities and Social Sciences Scholarship Application Form



## PERSONAL INFORMATION

Surname:	First Name:
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Address:
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City:	Province:	Postal Code:	Country:
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Email:
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Phone Number:
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Program of Study:	Year of Program:
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Gender (M/F/Another/X):	Student ID:
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Please state your Citizenship: <i>(Canadian Citizen/Permanent Resident/Protected Person/International Student)</i>
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Are you an Alberta resident? (as per the eligibility criteria)
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Indigenous Ancestry: <i>(Status Indian/First Nations; Non-status Indian/First Nations; Métis; Inuit)</i>
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## ACTIVITY RESUME

A detailed resume of leadership and/or community service extra-curricular activities must be included with your application. On a separate sheet of paper, using all the headers listed below, list in chronological order, all student leadership and community service activities in which you have participated in over the last 3 years. This may include on campus and off campus activities. You may include as many pages as required. The resume must be typewritten.

### Extramural (off campus): Community Service, Participation, and Volunteering

Leadership						
Name of Group, Team or Organization	Job Title or Role	Paid (Y/N)	Start and End Dates	Hours and Frequency (e.g. one time, weekly, monthly, yearly)		Total Hours
<i>e.g. Timbits Hockey</i>	<i>Coach</i>	<i>N</i>	<i>Sept 2019 – Dec 2019</i>	<i>5 hrs.</i>	<i>weekly</i>	<i>80 hrs.</i>
Total Leadership Hours →						<i>80 hrs.</i>

<b>Participation</b>						
Name of Group, Team or Organization	Job Title or Role	Paid (Y/N)	Start and End Dates	Hours and Frequency (e.g. one time, weekly, monthly, yearly)		Total Hours
Total Participation Hours →						

### **Intramural (on campus): High School and University Extracurricular Activities**

<b>Leadership (excluding Athletics)</b>						
Name of Group, Organization, or Committee	Job Title or Role	Paid (Y/N)	Start and End Dates	Hours and Frequency (e.g. one time, weekly, monthly, yearly)		Total Hours
Total Leadership Hours →						

<b>Participation (excluding Athletics)</b>						
Name of Group, Organization, or Committee	Job Title or Role	Paid (Y/N)	Start and End Dates	Hours and Frequency (e.g. one time, weekly, monthly, yearly)		Total Hours
Total Participation Hours →						

<b>Athletics</b>								
Name of Team and Sport	Player (Y/N)	Captain (Y/N)	Coach (Y/N)	Hold Athletic Scholarship (Y/N)	Start and End Dates	Hours and Frequency (e.g. one time, weekly, monthly, yearly)		Total Hours
Total Athletics Hours →								

*This information is collected in accordance with the Personal Information Protection Act (Alberta) and the Taxation Act (Canada) and is required to determine your eligibility for this scholarship. If you have any questions about the collection, use or disclosure of this information you may contact the Financial Aid and Awards Office at 780-479-9220 or toll-free at 1-866-479-5200 or by email at [finaid@concordia.ab.ca](mailto:finaid@concordia.ab.ca)*



## Declaration of Applicant:

I declare that:

- i) the information provided on this application form is, to the best of my knowledge, current and accurate;
- ii) I consent to the disclosure and exchange of my personal information by and between the Financial Aid and Awards Office and the Registrar to verify my program of study, academic standing, and registration status to determine my eligibility for this award;
- iii) I authorize my post-secondary institution to disclose information collected on this application form, my program of study and any award details (if I am selected) to Advanced Education, and I authorize Advanced Education to collect this information from the post-secondary institution for the purposes of administering the Lois Hole Humanities and Social Sciences Scholarship under the Student Financial Assistance Act and/or the Alberta Heritage Scholarship Act, including confirming my eligibility and suitability for this award, for program evaluation and for research and statistical analysis.
- iv) I understand that should I receive a financial award that I am subject to the reporting obligations of the Canada Revenue Agency regarding scholarships and I will provide the Financial Aid and Awards Office my Social Insurance Number for the purpose of issuing a T4A.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date (YYYY/MM/DD)**

Submit your application documents to:

Contact us:

Student and Enrolment Services, HA120  
Concordia University of Edmonton  
7128 Ada Blvd NW  
Edmonton, AB T5B 4E4

Telephone: 780-479-9220  
Toll free: 1-866-479-5200  
Email: [finaid@concordia.ab.ca](mailto:finaid@concordia.ab.ca)  
In-Person HA120

**Deadline to apply: October 1st**