

Impact Grant | Application

PART ONE

Impact Grants provide support for Knowledge Mobilization activities and other forms of research dissemination. Impact Grants aim to mobilize and/or leverage existing and ongoing research, particularly grant-funded research. The grants are intended to encourage innovative and effective approaches to disseminate, transfer, exchange, synthesize and broker research results to audiences inside and outside the academic community, including knowledge users.

Applicant Information		Are you an Early Career Researcher? <input type="checkbox"/> Yes <input type="checkbox"/> No		<small>An early career researcher is a researcher within five years from the date of their first research-related appointment. Research-related appointments are defined as those where the individual has the autonomy to conduct research independently.</small>	
Name of Principal Applicant		Department		Faculty	
Email Address		Telephone Number		Date of Last CUE Grant Awarded	
Co-applicant name (if needed, add additional pages)		Department / Faculty / Organization		<input type="checkbox"/> Internal Co-applicant <input type="checkbox"/> External Co-applicant	
Title of Project					
Knowledge Mobilization Activity (e.g. conference presentation, workshop, artistic exhibit or performance, etc.)					
Describe activity:					
Is the research being disseminated the product of Concordia University of Edmonton grant-funded research? Yes <input type="checkbox"/> No <input type="checkbox"/>					
If Yes, indicate the year(s) awarded:					
Is the research being disseminated the product of externally funded research? Yes <input type="checkbox"/> No <input type="checkbox"/>					
If Yes, describe the funding source and year(s) awarded:					
Activity Start Date		Activity End Date		Amount Requested (Annual individual maximum of combined Seed, Impact, and CUE-NSE grants is \$5000)	

Type of activity (in-person, online) Select all that apply	
In-person activities Presentation at a conference Workshop Juried artistic exhibit Oral history Interactive, digital and video technology Commissioned report Knowledge synthesis Other form of connecting and disseminating research knowledge (describe)	Online activities Presentation at a conference Workshop Juried artistic exhibit Oral history Interactive, digital and video technology Commissioned report Knowledge synthesis Other form of connecting and disseminating research knowledge (describe)

Previous Funding (if applicable)

If applicable, please describe any awarded funding (internal or external) that you have received in the past three (3) years. List additional sources of funding sought, including the funding agency, amount requested and date of application, and indicate if the application was successful or not.

Relationship to Other Research Support (if applicable)

Has this application, or parts of it, been submitted to another competition?

Yes No

Will this application, or parts of it, be submitted to another competition?

Yes No

If the same application, or a closely-related one, has been submitted to another sponsor and you obtain funding, you may still participate in the competition. However, if you receive both awards, you will have to decline one of the awards. CUE's Internal Research Grants program, and most granting agencies, do not allow duplicate requests for funding. **All applications for external funding must be reported to the Office of Research Services.**

Section 2 | Other Knowledge Mobilization Activity (if applicable)

Complete this section only if your activity is NOT related to a conference or event.

Provide a brief overview of the Knowledge Mobilization or outreach activity proposed. Explain why the proposed activity is the most effective way to communicate your research results. Include a statement regarding the overall goal and specific objectives of the endeavor.

Describe the audience(s) for your activity (academic, artistic, practitioners, policy makers, etc.) and why it is important to connect with the specified audience(s). Highlight any partnerships (industry, non-profit, community groups, etc.) that the activity may facilitate.

PART THREE

Research Description

Provide a brief overview of the research being disseminated. Indicate its significance to your field of study or discipline, as well as the importance of this dissemination activity for the advancement of your research program.

Proposed Budget

If required, add more lines, or attach additional pages.

Travel	Identify person(s) traveling and list the location(s) visited. Attach airline quotes to estimate cost of travel. Consult CUE's Travel Policy for eligible expenses. Provide a brief rationale for all expenditures and justification for unique requests, such as car rentals.		
	Destination	Total Cost	Justification
Air Travel			
Ground Travel (taxi, shuttle, public transportation)			
Mileage			
Conference Registration			
Other			
Other			
Subsistence	Specify per diem and accommodation amounts. Attach accommodation quotes to estimate total cost. Consult CUE's Travel Policy for current per diem rates and eligible expenses.		
	Number of Days	Rate	Total Cost Justification
Accommodation			
Per diem			
Other			
Equipment, Supplies, and Materials	Justify items and discuss the availability and accessibility of similar items within the institution and city. For equipment, give models and manufacturers. For items over \$500, attach quotes.		
Item	Total Cost	Justification	
Other Expenses	Items should be described clearly.		
Item	Total Cost	Justification	

TOTAL COSTS	
FUNDS FROM OTHER SOURCES (if applicable)	
TOTAL REQUEST FOR THIS GRANT	
Maximum combined for Seed, Impact, CUE-NSE Grants is \$5,000/12 months	

PART FOUR

Signatures and Approvals

Approvals are required from the Department Chair or Director for the applicant and all co-applicants.

Applicant By signing, the applicant:

- agrees to participate as outlined above;
- verifies that they have the time and resources required to complete the proposed activities; and
- agrees to comply with CUE policies and procedures, and the terms and conditions of this funding program.

Principal Applicant	Signature	Date
---------------------	-----------	------

Department Chair or Director By signing, I verify that:

- I have read the proposal and agree that the obligations can be fulfilled;
- the applicant has the time and resources required to complete the proposed activities; and
- departmental resources identified in the proposal will be available to complete the proposed activities.

Department Chair or Director	Signature	Date
------------------------------	-----------	------

PART FIVE

Application Checklist (Mandatory)

Completed Application Form

- Applicant Information
- Knowledge Mobilization Activity Information (For conferences / events, complete Section 1. For other activities, complete Section 2)
- Research Description
- Budget

Signatures - Applicant and Department Chair or Director

Attachments to the Application

- CV (Common CV only). Accepted versions: Social Sciences (SSHRC); Natural Sciences & Eng. (NSERC Researcher); Health (CIHR Academic)
- Conference acceptance letter or invitation to present (or indicate if pending)
- Abstract of conference presentation or activity (includes performance or artistic statements where applicable)
- Artistic exhibition or performance supporting documents (or indicate if not applicable)
- Quotes or screen grabs for flights, accommodations, registration fees (or indicate if not applicable)
- Quotes for other expenses (or indicate if not applicable)
- Any other documentation, letters of support, etc. (or indicate if not applicable)

Submission Instructions: Email signed application package as a single PDF document to research@concordia.ab.ca