

# Impact Grant | Application

## PART ONE

Impact Grants provide support for Knowledge Mobilization activities and other forms of research dissemination. Impact Grants aim to mobilize and/or leverage existing and ongoing research, particularly grant-funded research. The grants are intended to encourage innovative and effective approaches to disseminate, transfer, exchange, synthesize and broker research results to audiences inside and outside the academic community, including knowledge-users.

Applicant Information			
Name of Principal Applicant	Department	Faculty	Academic Appointment
Email Address		Telephone Number	Date of Last CUE Grant Awarded
Co-applicant name (if needed, add additional pages)	Department / Faculty / Organization		<input type="checkbox"/> Internal Co-applicant <input type="checkbox"/> External Co-applicant
Title of Project			
Knowledge Mobilization Activity Type (e.g. conference presentation, workshop, presentation, artistic exhibit or performance, etc.)			
Describe activity:			
Is the research being disseminated the product of Concordia University of Edmonton grant-funded research? Yes <input type="checkbox"/> No <input type="checkbox"/>			
If Yes, indicate the year(s) awarded:			
Is the research being disseminated the product of externally funded research? Yes <input type="checkbox"/> No <input type="checkbox"/>			
If Yes, describe the funding source and year(s) awarded:			
Activity Start Date	Activity End Date	Amount Requested (Annual individual maximum of combined Seed & Impact grants is \$5000)	

Type of activity (in-person, online) Select all that apply	
<b>In-person activities</b> Presentation at a conference Workshop Juried artistic exhibit Oral history Interactive, digital and video technology Commissioned report Knowledge synthesis Other form of connecting and disseminating research knowledge (describe)	<b>Online activities</b> Presentation at a conference Workshop Juried artistic exhibit Oral history Interactive, digital and video technology Commissioned report Knowledge synthesis Other form of connecting and disseminating research knowledge (describe)

## Previous Funding (if applicable)

If applicable, please describe any previous funding awarded (internal or external) you have received in the past 3 years. List additional source(s) of funding you sought, including the funding agency, amount requested and date of application, and indicate if it was successful or not.

## Relationship to Other Research Support (if applicable)

Has this application, or parts of it, been submitted, or will be submitted, to another competition which was successful or is in the process of adjudication? Yes  No

If the same application, or a closely-related one, has been submitted to another process and you obtain funding, you may still participate in the competition. However, if awarded, you may be required to decline one of the awards. CUE Internal Research Grants program, and most granting agencies, do not allow duplicate requests for funding. **The Office of Research Services must be notified of all applications for external funding.**



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## Section 2 | Other Knowledge Mobilization Activity (if applicable)

Complete this section only if your activity is NOT related to travel to a conference or event.

Provide a brief overview of the Knowledge Mobilization or outreach activity proposed. Explain why the proposed activity is the most effective way to communicate your research results. Include a statement regarding the overall goal and specific objectives of the endeavor.

Describe the audience(s) for your activity (academic, artistic, practitioners, policy makers, etc.) and why it is important to connect with the specified audience(s). Highlight any partnerships (industry, non-profit or community groups, etc.) that the activity may facilitate.

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## PART THREE

### Research Description

Provide a brief overview of the research being disseminated. Indicate its significance to your field of study or discipline as well as the importance of this dissemination activity for the advancement of your research program.

## Proposed Budget

If required, add more lines, or attach additional page.

**Travel** Identify person(s) traveling and list the location(s) visited. Attach airline quotes to estimate cost of travel. Consult Institutional Travel Policy for eligible expenses. Provide a brief rationale for all expenditures and justification for requests such as car rental.

	Destination	Total Cost	Justification
Air Travel			
Ground Travel (taxi, shuttle, public transportation)			
Mileage			
Conference Registration			
Other			
Other			

**Subsistence** Specify per diem and accommodation amounts. Attach accommodation quotes to estimate total cost. Consult Institutional Travel Policy for current per diem rates and eligible expenses.

	Number of Days	Rate	Total Cost	Justification
Accommodation				
Per diem				
Other				

**Equipment, Supplies and Materials** Justify items and discuss the availability and accessibility of similar items within the institution and city. For equipment, give models, manufacturers. For items over \$500, attach quotes.

Item	Total Cost	Justification

**Other Expenses** Items should be described clearly

Item	Total Cost	Justification

<b>TOTAL COSTS</b>	
<b>FUNDS FROM OTHER SOURCES (if applicable)</b>	
<b>TOTAL REQUEST FOR THIS GRANT</b> Maximum combined for Seed and Impact Grants is \$5,000/12 months	

## PART FOUR

### Signatures and Approvals

Approvals are required from the Department Head (if applicable) and Department Chair for the applicant and all co-applicants.

#### Applicant. By signing, the applicant:

- agrees to participate as outlined;
- verifies they have the necessary time and resources to complete the proposed activities; and
- agrees to comply with CUE policies and procedures and the terms and conditions of this funding program.

Principal Applicant	signature	date
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#### Department Head (or Director). By signing, I verify that:

- I have read the proposal and agree that the obligations can be fulfilled;
- the applicant has the necessary time and resources to complete the proposed activities; and
- I agree that department resources identified in the proposal will be available to complete the project.

Department Chair	signature	date
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## PART FIVE

### Application Checklist

#### Completed Application Form

- Applicant Information
- Knowledge Mobilization Activity Information (For conferences / events, complete Section 1; for other activities Section 2)
- Research Description
- Budget

#### Signatures

#### Attachments to the Application

- CV (Common CV **only**). Accepted versions: Social Sciences (SSHRC); Natural Sciences & Eng. (NSERC Researcher); Health (CIHR Academic)
- Conference acceptance letter or invitation to present (or indicate if pending )
- Abstract of conference presentation or activity (includes performance or artistic statements where applicable)
- Artistic exhibition or performance supporting documents (indicate if not applicable )
- Travel quotes or screen grabs for flight and accommodation, registration fee (indicate if not applicable )
- Quotes for other expenses (indicate if not applicable )
- Any other documentation, letters of support, etc. (indicate if not applicable )

**Submission Instructions: Email signed application package as a single PDF document to [research@concordia.ab.ca](mailto:research@concordia.ab.ca)**