

STUDENT HANDBOOK SEPTEMBER 2020

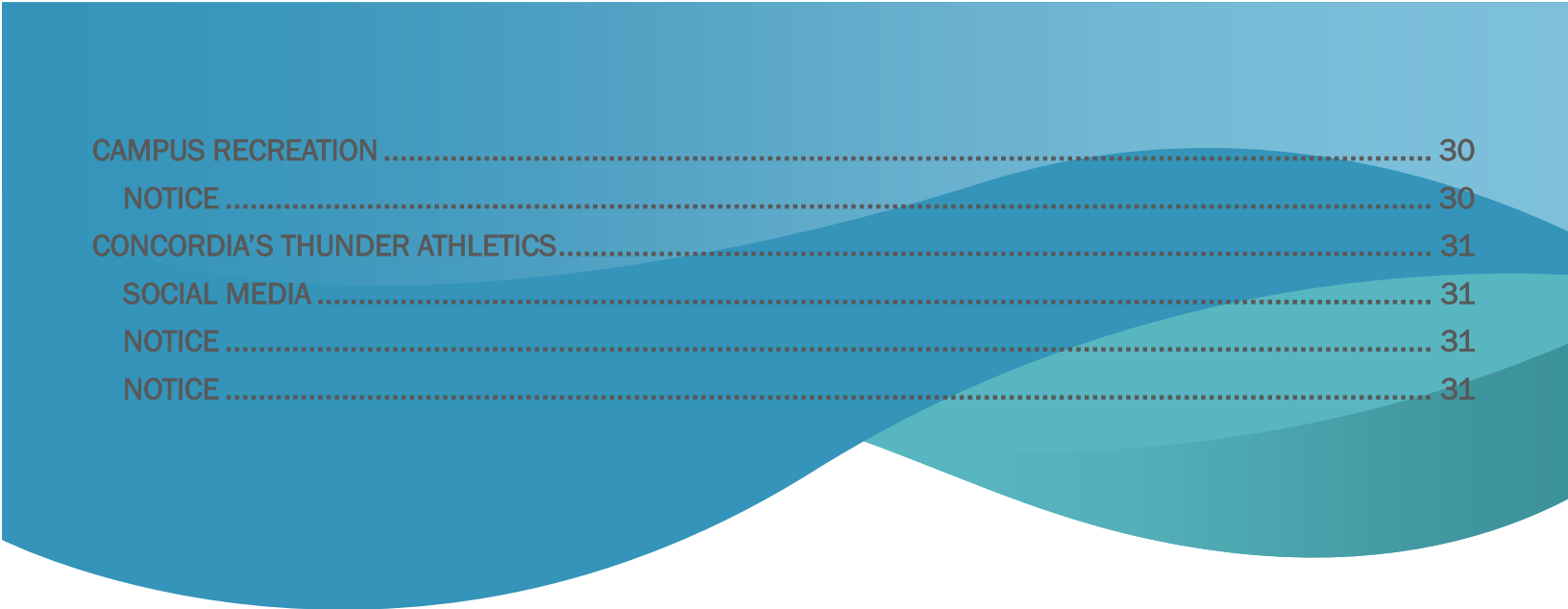


This is not an exhaustive material of all Concordia information and supports but we hope that you find this resource helpful. Please feel encouraged to visit our website (<https://concordia.ab.ca/>) if you are unable to find what you need within this resource.

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PRESIDENT'S WELCOME



Welcome to Concordia University of Edmonton. I am so pleased that you have elected to study at our university. You have made the right decision. This is a special academic year for us as we look forward to celebrating our 100th anniversary in 2021. From very humble beginnings in a downtown Edmonton hotel in 1921 our university has grown in size and reputation to become a leader in Canadian higher education.

You will always remember your first few days and weeks as a university student. When you look back you will think of this time as being fun and exciting as you make new friends, meet your professors, become involved in our range of extra-curricular student activities, and learn to navigate the life of a university student both on and off campus. Unfortunately, this semester the emphasis is very much on the 'off campus' aspect of university life, as most of our courses are online thanks to the COVID-19 pandemic. Nevertheless, we are going to do our best to make this a positive start to your university career.

Many of you will also be a little nervous, wondering if you have what it takes to be a successful university student. Let me assure you that you most certainly do. Your success to this point, and the fact that you have been admitted to CUE, tells me that you will continue to be successful. You will find your classes to be challenging but engaging, and our faculty and staff are here to work with you and support you every step of the way. We are successful when you are successful.







I encourage you to participate in as many aspects of campus life as your time and energy will allow. Even during COVID-19 we are modifying many of our events and traditions to ensure safe participation, sometimes face-to-face. Your studies are your highest priority, but there is also scope to involve yourself in athletics, music, drama, wellness activities, special research seminars, student government, and a wide range of student clubs. Most, if not all, of these opportunities will be offered in some format during the pandemic. You might also want to consider spending a semester studying overseas at one of our over 50 international partner institutions. This semester (and likely year) that is not possible, but it is realistic to plan for study abroad next year by connecting now with our international office. Concordia is overflowing with opportunities for those who want to make the most of their time at university.

I look forward to meeting each of you this year. I am frequently out of my office and walking around campus, so please feel free to approach me and introduce yourself. We might even be able to find some time to chat over coffee, even a virtual coffee.

Wishing you every success,
Tim Loreman, PhD

Connect with CUE here: <https://concordia.ab.ca/about/contact/>

ACADEMICS

	DEAN OF ARTS Dr. Tim Heath (780) 479-9392 dean.arts@concordia.ab.ca
	DEAN OF EDUCATION Dr. Edgar Schmidt (780) 479-9277 dean.education@concordia.ab.ca
	DEAN OF GRADUATE STUDIES Dr. Edgar Schmidt (780) 479-9277 dean.graduatestudies@concordia.ab.ca
	DEAN OF MANAGEMENT Dr. Alison Yacyshyn (780) 413-7811 management@concordia.ab.ca
	DEAN OF SCIENCE Dr. Patrick Kamau (780) 479-9261 dean.science@concordia.ab.ca
	VICE-PRESIDENT ACADEMIC AND PROVOST Dr. Valerie Henitiuk (780) 479-9384 vpacademic@concordia.ab.ca

For full information on Student Rights and Responsibilities, Academic Requirements and Appeal Processes, Grading Procedure, and all other information pertaining to Academics at Concordia, please see the calendar, available on Concordia's website at www.concordia.ab.ca.

STUDENT LIFE AND LEARNING



Vice-President Student Life and Learning

Dr. Barbara van Ingen

(780) 479-9289

vpsll@concordia.ab.ca

Welcome to the Concordia community! The primary focus of Concordia's Student Life and Learning department is YOU. We want students to feel a sense of belonging and connectedness, as these are essential to deep and engaged learning. We want you to maximize your potential, and offer you supports and resources that you will learn more about in this Survival Guide. In addition to overseeing Student Life and Learning, the VP Student Life and Learning receives student concerns and complaints, and helps facilitate resolution, including mediating conflicts. Feel free to contact her with any questions or concerns.



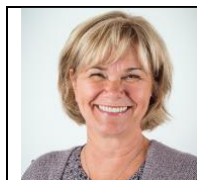
Director, Student Life and Learning

Chelsey McLeod

(780) 479-9230

chelsey.mcleod@concordia.ab.ca

The Director helps coordinate the Student Life and Learning office and is a resource to help every student navigate all aspects of campus life. If you have any questions or concerns or would like to get involved more on campus during your time at Concordia, please do not hesitate to reach out to her.



Administrative Assistant

Wendy Jensen

Office: Student Success Centre Reception Desk

(780) 479-9241

studentlife@concordia.ab.ca

The administrative assistant offers support to anyone seeking help connecting to student services at Concordia. In general, the administrative assistant:

- Assists with student inquiries
- Provides reception to Student Life & Learning Services
- Assists with Learning Accommodation Services



ADDITIONAL STUDENT LIFE AND LEARNING CONTACT INFORMATION:

Learning Accomodations Advisor Pilar Aguilar (780) 479-9242 Learningaccomodations@concordia.ab.ca
Learning Accomodations Exam Coordinator Matthew Mol (780) 479-9249 matthew.mol@concordia.ab.ca
Learning Services Coordinator Janet Klippenstein (780) 491-6854 Learningservices@concordia.ab.ca
Campus Counsellor Caroline Belanger (780) 479-9241 caroline.belanger@concordia.ab.ca studentlife@concordia.ab.ca
Campus Food Bank Amanda St.Amand foodbank@concordia.ab.ca
Residence Life Coordinator William Logan residence@concordia.ab.ca
Campus Wellness Coordinator Nicole Houghtaling, RD, IOC Dip. Sport Nutr. (780) 479-9297 Nicole.houghtaling@concordia.ab.ca wellness@concordia.ab.ca
Career Services Shannon Coyne careerservices@concordia.ab.ca



LEARNING ACCOMODATIONS

The Learning Accommodations Advisor works with students with learning and physical disabilities as well as mental health diagnoses to accommodate the learning needs of students. This can include exam accommodations, assistive technology, and access to learning supports.

LEARNING SERVICES

The Learning Services Advisor provides support to students in the form of academic strategies, while also managing CUE's tutoring services and Writing Centre.

THE WRITING CENTRE

The Writing Advisor meets with students to consult about all aspects of their writing including grammar, thesis statement development, research and citation, and effective paper writing. For more information, please see: www.concordia.ab.ca/student-services/student-life-learning/learning-services.

TUTORING SERVICES AND THE TUTOR REGISTRY

Tutoring Services provides up to five hours of free one-on-one tutoring per semester in a variety of subjects. If you need additional time with a tutor beyond your free five hours a semester, you can book appointments through the Tutor Registry. Note that students are responsible for payment arrangements directly with their tutor. For more information, please see: <https://concordia.ab.ca/student-services/student-life-learning/learning-services/tutoring-and-registry/>.

ACCADEMIC STRATEGIST

Book an appointment with an Academic Strategist to explore your learning strengths, make the most of your time and effort, and anything else related to your learning.

CUE WELLNESS

Concordia University of Edmonton is committed to promoting health and wellness to the entire CUE community. As such, CUE Wellness and Peer Wellness student volunteers offer a variety of events, activities, campaigns, workshops, and other exciting initiatives throughout the year focusing on wellness. Check out CUE Wellness page <https://concordia.ab.ca/student-services/student-life-learning/support-services/cue-wellness> and the CUE Events Calendar <https://concordia.ab.ca/events/> to find out more about what is happening! Check out the CUE Wellness Resource Booklet by visiting: <https://concordia.ab.ca/wp-content/uploads/2020/08/CUE-Wellness-Resources-Booklet-Final-Aug-7-2020.pdf>



CAREER SERVICES

At Concordia you can access career services support at every step in your degree, from your first semester to even after you graduate. Career Services offers:

- Career advising & coaching
- Resume and cover letter reviews
- LinkedIn profile reviews
- Job search navigation and support
- Mock interviews
- Identifying employment scams in Canada
- General consultations about career questions
- Workshops
- Networking/employer events
- Virtual career fair
- Career connections job board

CONCORDIA COUNSELLING

Concordia offers free, confidential counselling services to all current students. Students come to counselling for a variety of reasons including, but not limited to, school stress, depression, anxiety, family and relationship issues, and self-esteem. Whatever may be troubling you, Student Life Counsellor is here for you. You will be treated with respect, empathy, and non-judgment in a safe and inclusive space. Please do not hesitate to reach out and connect with your counsellor. For more information visit <https://concordia.ab.ca/student-services/student-life-learning/support-services/counselling-services/>.

If you are in crisis, please consider the following options:

In case of an emergency, call 911

Not sure who to contact? Call the Canadian Mental Health Association (CMHA), at 211.

Edmonton Distress Line: 780-482-4357

Crisis Text Line: 686868

Kids Help Phone: 1-800-668-6868

Mental Health Help Line: Toll-free 1 (877) 303-2642

PEER SUPPORT PROGRAM

Our Peer Support Program is CUE's initiative to foster and strengthen the community of support among students. The program provides students with a confidential and safe space to talk about their problems with another peer and offers referrals to campus and community services.

- ❖ 6 student volunteers
- ❖ 4 different programs of study
- ❖ 10k interests
- ❖ 24+ hours of training
- ❖ 100% there for YOU

PEER SUPPORT/PEER COACHES/PEER WELLNESS

PEER SUPPORT

- Available for 1 on 1 confidential support
- Trained supporters, reflective listening
- Talk about any problems or challenges you are experiencing
- Offers referrals to CUE or other community services



WE'VE GOT
your back!

PEER COACHES

- Groups of incoming students placed in cohorts with meetings facilitated by a trained peer coach (your peer coach will reach out directly to provide contact info)
- Help to connect you with CUE resources and highlight opportunities for engagement
- Help you adapt to life as a CUE student

**IT'S SUPER EASY TO
CONNECT WITH YOUR
FELLOW PEERS!**

.....

PEER SUPPORT:

- visit CUE website

PEER COACHING:

- Email: peercoaching@concordia.ab.ca

PEER WELLNESS:

- Can be found at any wellness event; come say hello!

PEER WELLNESS

- CUE Wellness Embassadors
- Offers wellness events, activities, workshops, and other exciting initiatives throughout the year
- Provides wellness-related resources

WE'VE GOT
your back!



CUE RESIDENCE

IMPORTANT NOTICE REGARDING CUE RESIDENCE: FALL 2020 CLOSURE

Thank you very much for your interest in CUE's Residence Life program. As you know, the COVID-19 situation continues to evolve and universities across Alberta, Canada, and beyond are evaluating the best strategies for moving forward to protect their students. Our top priority has always been you, our students. CUE has decided that we will not be opening our residence halls for the Fall 2020 semester. As of now, a majority of CUE's classes in the Fall will be delivered exclusively online. Some exceptions are planned to be made for labs that require in-person attendance with physical distancing measures in place. Most students will not require living in Edmonton to be successful in their classes in the Fall. That being said, we are prepared to provide support for students to navigate locating housing in Edmonton as needed. You can access our Off-Campus Housing website by clicking the button below. We know that this is disappointing and we share in your disappointment. Once the global crisis has passed and we rejoin each other on campus, it will be an honour to invite you back into our residence communities. Please don't hesitate to reach out with your questions or concerns. As a reminder, 1-1 sessions with a member of our Housing team can also be booked by visiting our website.

CAMPUS FOOD BANK

Asking for help reveals strength, not weakness! University is often hard enough without having to worry about where your next meal is coming from. If you find yourself short of resources to purchase food, or other essentials, please reach out to CUE's food bank for temporary assistance. Our campus food bank can also help connect you with other resources for ongoing support. Please email foodbank@concordia.ab.ca.

REGISTRAR'S OFFICE

Registrar's Office

(780) 479-9250

registrar@concordia.ab.ca

ONLINE SERVICES

Online Services for students provides the following services for students:

- Online course selector
- Your booklist
- Your courses and grades
- Verification of enrolment
- Your timetable
- Program progress reports
- Major/minor changes
- Transcript

STUDENT ID CARDS

Your Concordia ID card is your “one card” for the entire time that you study at Concordia. You will need your student ID card to:

- Borrow and use materials from the Concordia library and other NEOS libraries (ie. U of A libraries). It is your library card!
- Claim grant cheques from Student Accounts.
- Access your student information.
- Verify your right to use campus facilities or to participate in campus events.
- Use campus photocopiers. To do this, go to the campus bookstore and put money on your ID card.
- Scan upon entering campus as part of campus-wide COVID-19 protocols.

HAVE YOU MISPLACED YOUR ID CARD?

Check with staff at the Registrar's office. If the card cannot be located, you can request that your card be replaced. Replacement cards cost \$15 and can be paid for at Student Accounts.

REGISTRATION

Registration Advisors are here to help answer any questions you have regarding your program of studies at Concordia. Registration Advisors can be found in the Student & Enrolment Services Office. Speak to a Registration Advisor about:

- Course selection
- Academic policies
- Adding or dropping courses
- Graduation requirements
- Student ID cards
- Degree program requirements

STUDENT ACCOUNTS & ADMISSIONS

Student Accounts

studentaccounts@concordia.ab.ca

STUDENT ACCOUNTS

Pay your student account through your bank or credit union:

1. Your Statement of Account can be accessed through online services for students under My Account.
2. Tuition & Fees are due the first day of class and can be paid at the Student Accounts Office during normal office hours by cash, cheque, money order or debit.
 - Fees can also be paid through your bank by setting up Concordia University of Edmonton as a biller and using your six-digit ID number as your account number.
 - Credit card payments for tuition can be made through Plastiq by accessing online student services through Concordia's website: www.onlineservices.concordia.ab.ca or www.plastiq.com. Processing fees apply. Concordia's Student Accounts office does not accept credit cards for tuition and fees.
 - Please allow 5– 6 days for your credit card payment to be receipted to your account.
3. Financial Deadlines are located on the tuition and fee page on Concordia's Website www.concordia.ab.ca/future-students/admissions/tuition-fees.
 - There are no reductions for individual courses dropped after census day.
4. If you require a printed copy of your statement of account or have questions regarding your account. Please email: studentaccounts@concordia.ab.ca or come to the Student Accounts Office.

ADMISSIONS

What program are you interested in? Visit Admissions to check program requirements, application process, and to look at all the possibilities. We are here to help you.

FINANCIAL AID & AWARDS

	FINANCIAL AID & AWARDS COORDINATOR Student & Enrolment Services Margie Schoepp (780) 479-9220 finaid@concordia.ab.ca
	FINANCIAL AID ADVISOR Lynne Gillingham finaid@concordia.ab.ca

FINANCIAL AID ADVISORS

Concordia's Financial Aid Advisors meet with both new and returning students to provide Information, assistance, and guidance regarding:

- Federal and provincial student loan programs
- Entrance and exit counseling for student loans
- Concordia's scholarship and bursary programs
- External scholarship and bursary programs
- Concordia's emergency loan program
- Budgeting and money management

WHAT'S NEW

Financial Aid & Awards website: concordia.ab.ca/student-services/financial-aid

- New scholarships
- Online applications for Concordia General Awards and
- Concordia's Bursary Program (available through your online services for students)

For more information or to book an appointment, stop by Student & Enrolment Services (HA120) or call (780) 479-9220.



SOME IMPORTANT DEADLINES

Concordia Bursary Program: October 15 (Fall) / February 1 (Winter)

Concordia General Awards Program: January 15

INTERNATIONAL OFFICE

WHO ARE WE?

	<p>VICE-PRESIDENT EXTERNAL AFFAIRS & INTERNATIONAL RELATIONS Dr. Manfred Krepsky Zeuch (780) 479-9329 vpinternational@concordia.ab.ca</p> <ul style="list-style-type: none"> • Develops relationships with universities overseas so that Concordia can welcome international students on campus and send local students out to experience adventures in studying abroad.
	<p>MANAGER, INTERNATIONAL RELATIONS Amanda Thorson (780) 479-9351 amanda.thorson@concordia.ab.ca international@concordia.ab.ca</p> <p>Please contact Amanda if you are:</p> <ul style="list-style-type: none"> • An exchange or visiting student with questions about life at Concordia, or in Edmonton. • Interested in study abroad opportunities (Concordia.ab.ca/international/study-abroad). • Interested in learning more about our international partner universities (Concordia.ab.ca/international/study-abroad/international-partner-universities) • If you are applying for a visa and you need help.
	<p>INTERNATIONAL STUDENT ADVISOR Nancy Kasele nancy.kasele@concordia.ab.ca international@concordia.ab.ca</p> <p>Please contact Nancy if you are:</p> <ul style="list-style-type: none"> • An international student with questions about life at Concordia, or in Edmonton. • Interested in volunteering with the International Office. • Interested in participating or attending student events, info sessions and other student engagement initiatives. • Have questions, feedback or suggestions related to international student life on campus.



THE INTERNATIONAL OFFICE

- Greets and supports international students
- Helps students travel through study abroad exchange opportunities
- Offers English language programs
- Offers Chinese language program and China Studies program through the Centre for Chinese Studies

The International Office at Concordia is comprised of a group of people who are passionate about internationalization. Please free to drop in and meet us! We are happy to answer questions, provide support or advice, help you with a study abroad or visa application or just have a chat! You can also visit our webpage to learn more: www.concordia.ab.ca/international

LIBRARY

LIBRARY

CUE Library has an extensive collection of print and electronic resources and a variety of services and facilities to support Concordia's academic programs. (www.concordia.ab.ca/library). Note that you will need your student ID card for entry into the library.

WHAT CAN THE LIBRARY STAFF HELP YOU WITH?

- Understanding citations and essay formatting
- Developing your research skills
- Finding and borrowing library materials
- Accessing the library's electronic resources

HOW CAN YOU GET HELP FROM THE LIBRARY?

- In person: Library Service Desk
- Text: (780) 800-7330
- Chat online: www.concordia.ab.ca/library
- Email: library@concordia.ab.ca
- Call: (780) 479-9338

CIRCULATION SERVICES

Use your student ID card to borrow items from Concordia Library or to request items from any NEOS library and have them delivered to Concordia at absolutely no cost. Circulation staff can help you to renew items you've already got checked out and answer any questions you may have about loan periods, recall notices and fines.

INFORMATION SERVICES

Whether it's locating a book, searching an electronic resource or formatting a bibliography, the experienced staff at Concordia Library's Information Desk can provide you with sound research advice.

CONCORDIA'S LIBRARY CATALOGUE AND DATABASES

Concordia's library catalogue and numerous databases provide students with access to an impressive array of physical and electronic resources, including books, e-books, scholarly journal articles, DVDs, CDs, streaming videos and music. Additionally, all of Concordia Library's electronic sources can be accessed from home with your library barcode and PIN.



CONCORDIA'S L-PASS

The Lpass (Library Pass) provides students with free access to all of Edmonton Public Library's services as well as all of EPL's physical and electronic materials. To register for your free Lpass, visit: library.concordia.ab.ca/lpass. For more information about Concordia Library's library hours, loan periods, services, and policies visit library.concordia.ab.ca.

SOCIAL MEDIA

Connect with CUE Library and learn about library-relevant events, news, and campus information (<https://concordia.ab.ca/library/about/social-media/>).

CONCORDIA'S COMMITMENT

WHAT IS CONCORDIA COMMITMENT?

This one-of-a-kind program provides additional support from Student Life and Learning throughout your studies to help you achieve academic and career success. The Commitment helps you get the most out of everything that CUE has to offer from the first semester to beyond graduation.

- ❖ If you complete all requirements of the CUE Commitment program, have a 2.3 GPA at graduation, and do not secure career-related employment within 6 months of graduation, or move on to a professional program or graduate studies, you are eligible to return for an extra year of undergraduate classes for FREE.

For more information visit: <https://concordia.ab.ca/future-students/the-concordia-commitment/>.



CONCORDIA STUDENTS' ASSOCIATION



CONCORDIA STUDENTS' ASSOCIATION

All students registered in an undergraduate degree program at Concordia are members of the Concordia Students' Association (CSA) and are governed by their by-laws and policies. The elected CSA Executive Council (EC) represents students' interests to the university and the greater community, while the General Council provides governance and oversight. The EC also administers student clubs, organizes special activities, and provides student services. Watch your Concordia Student email account and the bulletin boards for more information about your Concordia Students' Association.

The CSA hears students' needs and concerns, and advocates for student rights to the administration of Concordia as well as all levels of government.

CSA EXECUTIVE COUNCIL CONTACT INFORMATION

- CSA President: csapresident@student.concordia.ab.ca
- Vice-President Student Life: csavpstudentlife@student.concordia.ab.ca
- Vice-President Academic: csavpacademic@student.concordia.ab.ca
- Vice-President Finance: csavpfinance@student.concordia.ab.ca

CSA GENERAL COUNCILLORS

The General Council (GC) is the highest governing body of the CSA. There are five General Councillors elected from the different faculties at Concordia. Each faculty representative is also each the president of their faculty union. The five Executive Councillors also sit on the GC and a student-at-large is elected to represent Athletics. The GC establishes oversight and accountability of the CSA to students. Go out and meet your General Councillors!

- Arts Representative: cas@student.concordia.ab.ca
- Management Representative: cmc@student.concordia.ab.ca
- Science Representative: css@student.concordia.ab.ca
- Education Representative: ess@student.concordia.ab.ca
- Environmental Health Representative: ehsu@student.concordia.ab.ca



BEHIND THE BLUE DOOR

Want to know more about the CSA and what we do, get involved, or ask questions? Come and find us through “The Blue Door” in Alumni Hall in A207. Behind The Blue Door you’ll find all of our CSA executive offices, our General Council desk, and the students that work behind the scenes to make the CSA possible!

Visit www.ourcsa.ca for more information about the CSA, or to find out when your General Council is meeting. All members are allowed to observe the meetings with notice. You can also check out all of the awesome opportunities and events your CSA has planned for you!

Have concerns about student supports, campus services and opportunities, or anything pertaining to the student experience at Concordia? Please email csapresident@student.concordia.ab.ca with all questions, concerns, and feedback!

CSA EVENTS

Throughout the year, your CSA holds tons of events for students, ranging from beer gardens, parties, and pub crawls to mental wellness, Thunder Athletics, and cultural events!

Check out www.ourcsa.ca for all upcoming events, photos, and the CSA’s calendar! If you want to be a CSA volunteer or a Peer-Support Team member, please email csavpstudentlife@student.concordia.ab.ca for more information!

Have an event idea that’s not included in our calendar? Email csavpstudentlife@student.concordia.ab.ca to fill out an Event Form to make your idea come to life on campus!

JOIN A CLUB

Want to join one of CSA’s exciting Clubs or get involved with your Faculty’s Students’ Union? Joining a club on campus is one of the most beneficial and exciting experiences for students! Club Fair is held in the beginning of September, where students have the opportunity to ask questions, join clubs, and get involved! For a complete list of the Clubs and Unions on campus, go to ourcsa.ca! Don’t see a club or union that appeals to you? Start your journey to form a new club on campus today by emailing csavpacademic@student.concordia.ab.ca!

CSA SOCIAL MEDIA

Want to see your event photos, community posts, and updates? Follow Concordia Students’ Association (CSA) on Facebook, Instagram @ourcsa, and twitter @CUE_CSA!



THE BOLT NEWS

The Bolt News is your student newspaper! Check them out online at www.theboltnews.com or pick up a copy around campus. Do you want to write for the Bolt? We want you to be a part of our team! Email resumes and writing samples to csabolt@student.concordia.ab.ca.

STUDENT HEALTH AND DENTAL PLAN

Your CSA Student Benefit Plan includes coverage for:

- Prescription Drugs
- Paramedical Practitioners
- Emergency Travel Insurance
- Accidental Death & Dismemberment
- Vision Care
- Dental
- Tutorial

For more information about your student plan visit: www.mystudentplan.ca/csa

How much will the plan cost?

The Student Benefits Plan costs \$300 annually, billed with tuition charges, for supplemental health and dental coverage. The Student Plan covers you from September 1 through to August 31.

When does my coverage begin?

New eligible students will be added to the plan automatically during the first 25 days of each semester.

What if I already have health and dental coverage?

If you have a comparable insurance coverage you may apply to waive health and/or dental coverage provided by the CSA Student Benefits Plan. You can also coordinate coverage from your existing plan with CSA Student Benefits Plan. Each student is given one opportunity to waive benefits under the plan each year. All opt-out requests must be completed online via the benefit plan website: www.mystudentplan.ca/csa/opt-out-form and received by the deadline posted online. Approval of the opt-out request will result in the plan fee being credited to your student account [Opt out dates: September 20 (Fall), January 20 (Winter), May 20 (Spring)]. *Please note that International Students are unable to opt-out.*

Can I add my family to the Student Benefit Plan?

Students will have one opportunity to purchase family coverage for your spouse and/or dependent(s) by completing an application form and by supplying applicable fees by the assigned deadline each year.

NOTE: If the Student Benefits office is closed, please email concordiaplan@mystudentplan.ca.

GRADUATE STUDENTS' ASSOCIATION

GRADUATE STUDENTS' ASSOCIATION

The Graduate Student Association (GSA) is the voice of the graduate student body at Concordia University of Edmonton. We are committed to representing your interests and promoting your academic and general welfare. The GSA is based on honest and genuine student advocacy, and we encourage open collaboration and discussion for the utmost transparency. We are here to make your overall graduate school experience productive and positive!

GSA EXECUTIVE COUNCIL CONTACT INFORMATION

- GSA President: gsapresident@student.concordia.ab.ca
- Vice-President Academic: gsavpacademicaffairs@student.concordia.ab.ca
- Vice-President Finance and Services: gsavpfinance@student.concordia.ab.ca
- Vice-President Student Life: gsavpstudentlife@student.concordia.ab.ca

Visit www.concordiagsa.com for more information about your GSA.

INDIGENOUS KNOWLEDGE & RESEARCH CENTRE

CONTACT INFORMATION

IKRC Manager

Danielle Powder

(780) 479-9394

danielle.powder@concordia.ab.ca

- The Manager of the Indigenous Knowledge and Research Centre oversees the day-to-day operations of the Indigenous Knowledge and Research Centre, including the delivery of services for Indigenous students, working closely with CUE's Elders Council to facilitate traditional supports, and the coordination, facilitation and dissemination of research. The Indigenous Knowledge and Research Centre provides an environment that encourages full access, participation and success for Indigenous students.

INDIGENOUS KNOWLEDGE AND RESEARCH CENTRE

In recognition of Concordia University of Edmonton (CUE) being located on Treaty lands and its role in reconciliation, the University has a complete and inclusive centre directed at providing for the needs of Indigenous students. The Indigenous Knowledge and Research Centre (IKRC) connects self-declared Indigenous and non-Indigenous students with social and scientific research opportunities. It also allows students to engage in research collaborations with key industry and community partners. The Centre creates a bridge between Indigenous communities, the University, and the research and innovation at the Centre by supporting students and creating an atmosphere of success. The inclusive Indigenous Centre houses:

- A Resource and Reference Centre.
- Space for learners to access Indigenous leaders and community members for counsel, mentoring, advice, and guidance.
- Formal and informal meeting and gathering spaces for the sharing of cultural training sessions for all students, faculty and staff.
- A Ceremonial and Cultural space for smudging, pipe ceremonies, celebrations, and feasts.

WHAT ARE SOME OTHER WAYS I CAN GET IN TOUCH WITH THE IKRC?

- All general inquiries can be emailed to indigenous@concordia.ab.ca
- By phone at 780-479-9394 (cell: 780-862-1746)
- By google hangout (can be scheduled by email)
- By commenting or messaging in our closed Facebook group
- If you are looking to be connected for social purposes, please join our IKRC group chat on WhatsApp (third party app that can be downloaded through your app store)

CAMPUS LIFE

SPIRITUAL LIFE

Concordia University of Edmonton is an inclusive and welcoming campus. The multi-purpose faith room, across from the main entrance in Schwermann Hall, is for the use of all students and staff for private prayer and meditations. Watch for special events, presentations, and guest speakers throughout the year!

PARKING INFORMATION

All cars MUST display permits. The parking dispensers located in the parking lots accept exact change, VISA, MC, and AMEX. Parking is enforced days, evenings, and weekends. Illegal parking fines start at \$75.00 (\$50 if paid within 7 days).

To purchase a Tegler scramble parking pass visit: concordia.preciseparklink.ca There are limited Student Parking Passes available at the Bookstore for the Northlands Parking Lot. They are sold on a first-come first-served basis.

There is short term residential parking around campus, pay close attention to the posted time restrictions as the City of Edmonton Bylaw Officers strictly enforce parking restrictions on the residential streets around Concordia! Please remember above all else to RESPECT our neighbors in the Concordia community!

CAMPUS MAP

For an interactive map of campus visit: www.concordia.ab.ca/about/campus-map

FIRST AID

For injury or illness on campus, immediately contact Security. All security personnel are trained in first aid response and have access to a first aid recovery room. Concordia has two AED's, one located in the Tegler Centre the other in the Ralph King Athletic Centre.

CAMPUS SECURITY



DIRECTOR, CUSTODIAL AND SECURITY SERVICES
Andrew Sterne

CAMPUS SECURITY ON CALL 24 HOURS A DAY
(780) 479- 8761 (5555 from an internal phone)
www.concordia.ab.ca/campus-services/security

Security staff are not police officers, consequently, they do not have the same authorities or powers. The role of the security staff is to:

- Provide information and general assistance to the campus community.
- Patrol and monitor the campus for security and safety issues.
- Report suspicious, hazardous, or inappropriate conditions or activities to the proper authority.
- Log all unusual incidents for future reference.
- Control and monitor building and restricted area access.
- Provide emergency first aid service.
- Expedite, assist, and supplement the services of external emergency response agencies.

PROTECT YOURSELF AND YOUR BELONGINGS

- Never leave your valuables, laptop, tablet, smart phone, package, purse, or wallet unattended. That quick walk to the coffee kiosk or washroom is all the time it takes to lose your valuables.
- Always keep expensive items on your person. Better yet, don't bring these articles to campus unless absolutely necessary.
- Always lock your vehicles and store valuables in the trunk or out of sight.
- Lock bicycles with a good quality lock.
- Walk with a friend or call Campus Security to escort you when leaving campus buildings late at night.
- Know your surroundings and keep in mind the potential dangers



BEHAVIOURAL SUPPORT & INTERVENTION TEAM

Concordia's Behavioural Support and Intervention Team (BSIT) works to maintain a healthy and safe campus environment by responding to students who may be struggling. The team's function is to receive reports about individuals exhibiting troubling behaviours, to assemble information from across campus departments, and to determine appropriate responses. Information on this team can be found on our website (<https://concordia.ab.ca/campus-services/security/behavioural-support-and-intervention-team/>).

Every individual in the Concordia community of students, faculty, and staff members shares a responsibility for observing and reporting endangering behaviours. You are doing the right thing in reporting your concerns, both to help the individual whose behaviour is problematic and to protect the safety of the campus. By alerting the appropriate campus representatives you are not making a determination but empowering BSIT to intervene in order to assist the individual and protect the campus.

Recognizing Persons in Distress

- Troubling Behaviour causes us to feel alarmed, upset, or worried for a person's well-being
- Threatening Behaviour leaves us feeling frightened and in fear for our safety or that of others

Endangering Behaviours

- Attempted suicide or expression of suicidal intent
- Self-injurious behaviour, which are deliberate acts or expressions of intent to harm one's body.
- Verbal or written threats to people or property
- Behaviour that is odd, eccentric, dramatic, erratic, or anxious
- Alcohol and drug abuse, among others

If you feel an immediate threat of self-harm or harm to others:

Call the Edmonton Police at 911 then call Campus Security at +1 780 479 8761.

If NO immediate threat of self-harm or harm to others:

Submit a BSIT Incident Report Form from Student & Enrolment Services, Plant Operations, Counselling Services, and Human Resources offices or find online: <https://concordia.ab.ca/campus-services/security/behavioural-support-and-intervention-team/incident-report/>.

BOOKSTORE

CUE BOOKSTORE

bookstore@concordia.ab.ca

(780) 479-9332

- Please contact the bookstore for hours as these may change.

At the CUE Bookstore students can purchase required textbooks, lab materials, monthly ETS passes, annual parking passes for Northlands, Concordia wear, event tickets, and school supplies. Students can also add money to their ID cards for using campus photocopiers, printers and top up their balance. The Bookstore accepts cash, debit, VISA, MC, and AMEX (credit card holder must be present).

Book returns will be accepted only within 10 days of the purchase date (2 days for Spring and Summer session); a 10% restocking charge applies.

Book Buyback will be conducted at the end of Fall and at the end of Winter Semester. The dates will be announced if this will be proceeding with COVID-19 protocols. Textbooks can also be purchased online under Online Services.

NEW SERVICE AVAILABLE! You can now purchase your textbooks online and have them shipped directly to you or arrange for pickup at the CUE bookstore.

CAMPUS RECREATION

NOTICE

All Facilities (gymnasium, fitness centre and locker rooms) will be closed until further notice.

Recreation Classes for Fall 2020 will be run 2-3 times per week ONLINE. Stay up to date with classes and timings on the CUE events calendar and at www.gothunder.ca

For Questions contact the Director, Athletics and Recreation Joel Mrak: joel.mrak@concordia.ab.ca

CONCORDIA'S THUNDER ATHLETICS

The Thunder Athletics Department is a member of the Alberta Colleges Athletics Conference (ACAC) and the Canadian Collegiate Athletic Association (CCAA). Concordia teams participate in the following sports:

- Badminton – Men's & Women's
- Ice Hockey – Men's
- Basketball – Men's & Women's
- Indoor Track – Men's & Women's
- Cross Country Running – Men's & Women's
- Soccer – Men's & Women's
- Curling – Men's & Women's
- Volleyball – Men's & Women's
- Golf – Men's & Women's

SOCIAL MEDIA

- www.facebook.com/CUEthunder
- www.instagram.com/cue_athletics
- www.twitter.com/CUE_Athletics

NOTICE

All Facilities (gymnasium, fitness centre and locker rooms) will be closed until further notice.

NOTICE

Thunder Athletics teams will resume training in the Fall; however, all ACAC league play and championships have been delayed until Winter 2021.

Please stay up to date with information regarding the Thunder teams at www.gothunder.ca.

For Questions contact the Director, Athletics and Recreation Joel Mrak: joel.mrak@concordia.ab.ca