Welcome Instructors

### CONCORDIA UNIVERSITY OFEDMONTON

Everything you need to know about CUE Library.

# CUE Library Information



### Hello instructors!









Victoria



### Meet your friendly and knowledgeable library staff members!

CUE Library remains available to support your teaching needs virtually. In preparation for your upcoming classes we invite you to consider a few things.

In order to protect the health ands safety of the CUE community, some of our services have changed in response to COVID-19.



Find out what's changed.

## Check your links to online library resources

It's best if you can check your links to CUE Library's online resources - such as, articles, ebook chapters, streaming videos, etc. - as soon as possible.

A Guide to Sharing Links to **Online Library Resources** 

Have Questions? Contact Your

\* Do you also teach at another post-secondary institution? CUE students can only access CUE-owned articles, ebooks, and streaming videos.



# Program's Liaison Librarian Here

# Consult with CUE's copyright officer

Ensure your course materials are copyright compliant by emailing CUE's Copyright Officer as early in your course preparation process as possible. This is especially important if you plan to scan copyrighted material (e.g. a chapter from a print book) and share it with your students.

Contact CUE's Campus Copyright Officer: <u>lynette.toews-neufeldt@concordia.ab.ca</u>

Ensuring that course materials are copyright compliant takes time, and requests for compliance reviews will be dealt with in the order in which they are received.

## Schedule an online library instruction session

Program liaison librarians are available to provide your students with valuable research instruction sessions for your online classes.

<u>Schedule a Library</u> Instruction Session Here

Online library instruction sessions can take various forms:

- A live virtual demonstration (Google Hangouts, Zoom, etc.)
- Sharing library instructional materials (PowerPoint/PDF slides etc.)

### Lvnette: Drama, Management, MISAM MISSM. Music



### Jenna:

Bounce Back, English, Education (including Early Childhood Education, Graduate Certificate in Educational Leadership, Masters of Education, Physical Education & Sport Studies), German, Spanish

### Dana:

Biochemistry, Biology, Chemistry, Environmental Science, Information Technology, IT & Computing Science, Mathematics, Physics, Philosophy & Religious Studies

### Victoria:

Environmental Health (After-Degree) French, History, Indigenous Studies, International Office, Political Economy, Political Science, Psychology, Public Health, Sociology,





### Recommend a purchase

CUE instructors are encouraged to recommend books, ebooks, videos, and other materials that support the learning outcomes of their courses.

Learn More About Making Purchase **Recommendations Here** 

Liaison librarians will make ordering decisions based on CUE Library's collection principles and the availability of funding.

## Request an ebook licensing check

Are you planning on posting a link to a CUE Library ebook in your Moodle? Let library staff check to see if the ebook's license can accomodate your entire class.

Request a licensing check by emailing -<u>myrna.dean@concordia.ab.ca</u>



\*Some ebook licenses only allow for 1 or 3 users to read the ebook at one time.



### **Guide: Sharing CUE Library** eBooks with Your Classes

### Virtual library services

Our chat, email, and text messaging services provide you with expert assistance without the need for you to come to the library in person.

Mon - Fri: 8:30 am - 8:30 pm Sat: 10:00 am - 4:00 pm Sun: 1:00 pm - 6:00 pm

These hours begin on Monday, August 31, 2020.

Learn more гіпа Help Home > Library > Help

Ask Us

CUE Library staff can answer any questions

> 1. Email: libra 2. Text: 780 80 3. Online char

Need Help? Ask Us!

Learn more: <u>https://concordia.ab.ca/library/help/ask-a-librarian/</u>

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### In-person library services

Need to talk with a library staff member in person?

Help keep everyone safe by following CUE's Protocols for On-Campus Attendance when visiting the library.

Mon - Fri: 8:30 am - 4:30 pm Sat: 10:00 am - 4:00 pm Sun: 1:00 pm - 6:00 pm

These hours begin on Monday, August 31, 2020.



Only visit the library when necessary.

Full details: https://concordia.ab.ca/library/help/covid-19-cue-library-service-updates/

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Learn

more

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## Help keep everyone safe in the library

Help keep everyone safe by following CUE's Protocols for **On-Campus** Attendance.

- Do not come to campus if you are feeling ill
- Keep 2 metres apart from others
- Wear a mask it is mandatory
- Wash/sanitize your hands regularly
- Follow all directional signage

Only visit the library when necessary.



Full details: https://concordia.ab.ca/library/help/covid-19-cue-library-service-updates/





# How are we keeping the **library safe?** Only visit the library when necessary.

- Plexiglass barriers are installed at all service points
- Co-browsing monitors are set up at all service points
- Floor markers are added to ensure distancing at service waiting areas
- Books and other library items are isolated before they are returned to our shelves
- Directional signage and barriers are set up to establish proper distancing
- Disinfectant wipes and hand sanitizer are available at the Library Service Desk
- Our basement, bookable study rooms, and 3rd floor remain closed

Full details: https://concordia.ab.ca/library/help/covid-19-cue-library-service-updates/

# We have contactless borrowing

Try our MeeScan self-check kiosk

Located on the main floor of the library, this kiosk allows you to quickly and effortlessly checkout library materials using your CUE ID card.

Download our MeeScan app

Borrow library materials by using the free MeeScan app on your phone.

Learn more: <u>https://cuelibrary.blog/2017/09/01/meescan</u>/





### LIBRARY

Search books and more...

Databases

Ask Us



### Find everything on our website

www.concordia.ab.ca/library

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Book A Study Space	e Library Guides	
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# **Connect** online Join the English Conversation Club!

When: Every Friday! Time: 3:00 – 4:30 PM MST Cost: FREE! Google Meet: <u>https://meet.google.com/hoy-rsqy-gcm\_</u> No registration needed

ECC meetings have been paused for the month of August and will resume on September 4, 2020.

English Conversation Club (ECC) is a place for CUE students, staff, & faculty to come together to exchange ideas, cultural perspectives, and knowledge on a variety of topics.

Brought to you by CUE Library and CUE's International Office.



### HI! HOW are you?

### Have questions?

Library staff members are here to answer any questions you might have about our collections, services, and spaces.

library@concordia.ab.ca <u>www.concordia.ab.ca/library</u> 780 800 7330 (Text Message) 780 479 9338 (Telephone)

### Please contact us!