



## 2<sup>nd</sup> Southwest University Global Immersion Program

July 6-17, 2020

Southwest University  
Chongqing, P. R. China

### Dear Partner University:

Greetings from Southwest University (SWU), Chongqing, China!

We are very excited to announce that, given this year's great success of piloting the **Global Immersion Program (GIP)** (Please refer to **Attachment 1**), SWU will continue to hold it in **2020**. For this program, we would like to invite experts and professors from partner universities and other world renowned universities to teach two-week intensive courses on SWU campus. These courses should be in line with one of the undergraduate or graduate programs that SWU provides. They will be credit-bearing and open to all qualified SWU students. Please be noted, the final acceptance of your course application will be determined by each college/school/faculty.

Here are the details of the program:

1. Time: **Monday, July 6 -- Friday, July 17, 2020.**

*Instructors are expected to arrive as early as Saturday, July 4 and leave as late as Sunday, July 19.*

2. The instruction language of all courses is English.

3. Instructors are expected to deliver complete courses, including lectures, assignments, grading, etc., with face-to-face lecture time no less than:

1) For graduate courses: 1 credit (18 class periods × 40 minutes/period=12 hours in total); or 2 credits (36 class periods × 40 minutes/period=24 hours);

2) For undergraduate courses: 2 credits (36 class periods × 40 minutes/period=24 hours).

4. For an introduction to SWU and a complete list of all the undergraduate and graduate programs at SWU, please refer to **Attachment 2** or visit:

**<http://gjc.swu.edu.cn/s/gjc/aboutswu.html#images-preview-1>**

5. Instructors who are interested to teach a course in any of the fields of study that SWU offers, please submit **electronic versions** of the following materials:

1) A copy of the biographical page of the passport: Please make sure the pixels are over 1MB, which means that information on full name, gender, nationality, date of birth, issue and expiry dates must be clearly seen.



- 2) Personal CV:
  - a. Please refer to **Attachment 3** for a sample;
  - b. Please make sure to include your full name, current titles and positions, email address (has to be of a university or a research institute), mailing address (has to be a university's or a research institute office), and phone number.
- 3) Brief Course Description:
  - a. Please refer to **Attachment 4** for a sample;
  - b. Please make sure to provide all information for "General Information".
- 4) At least one recommendation from your employer, which is not mandatory but highly recommended.
6. SWU will provide each instructor with:
  - 1) Round-trip economy class airplane tickets:
    - a. Please purchase airplane tickets on your own first;
    - b. Upon arrival on SWU, submit the paper version of the original tickets, and/or the printed travel itinerary, and your boarding passes;
    - c. SWU will reimburse in RMB cash;
    - d. The maximum reimburse amount is RMB15,000 (approximately USD2,143);
    - e. SWU will **NOT** reimburse other cost incurred from taking the flight, including transportation (taxi, train, etc.), accommodation, and/or travel agency handling fee.
  - 2) Visa application fee:
    - a. SWU will reimburse the visa application fee shown on the receipt/invoice issued by the local Chinese Embassy/Consulate-General;
    - b. SWU will **NOT** reimburse other cost incurred from applying for the visa, including food, transportation, accommodation, and/or travel agency handling fee.
  - 3) Chongqing airport pickup and drop-off.
  - 4) Accommodation and food on SWU campus.
  - 5) Stipend:
    - a. RMB12,000 (about USD1,714) per credit (before tax, tax rate is 20%) for Lecturers;
    - b. RMB15,000 (about USD2,143) per credit (before tax, tax rate is 20%) for Professors and Associate Professors;
    - c. Stipend will be paid in RMB cash only.
  - 6) Weekend city tour or cultural activities.
7. Timeline:
  - 1) First-round invitation issued: **November, 2019;**
  - 2) First-round application material submission: **Friday, December 20, 2019;**
  - 3) Second-round invitation issued: **January, 2020;**



- 4) Second-round application material submission: **Friday, February 28, 2020;**
  - 5) All official confirmation and formal invitation issued for visa application: **Friday, March 27, 2020;**
  - 6) Please apply for your visa upon receiving the formal invitation and email us your flight information by **May 15, 2020.**
  - 7) Arrival in SWU: **Saturday, July 4 or Sunday, July 5, 2020**
  - 8) Welcome banquet and Opening Ceremony: **Night of July 5, 2020**
  - 9) GIP class time: **Monday, July 6 -- Friday, July 17, 2020**
8. Contacts:
- 1) Your current contact is:  
Mr. WANG Jun  
Office of International Cooperation and Exchanges  
Southwest University  
Beibei, Chongqing, P. R. China 400715  
Email: swugip@swu.edu.cn  
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  - 2) Once your course application is accepted, **your main contact will be your co-teacher** from the relevant college/school/faculty.

During your stay here, we encourage you to take this opportunity to discuss scientific cooperation with SWU faculties and professors in your field of study.

Dear friends, 2020 is going to be another exciting year with your continuous support and help in boosting SWU's internationalization. Let's stand hand in hand and step into a new year of even more successful collaboration.

I am looking forward to your positive feedback and meeting you on SWU campus in July of 2020!

Sincerely,

Zhang Fajun

Director, Office of International Cooperation and Exchanges  
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