



# 邀请函 INVITATION



## 1<sup>st</sup> Southwest University International Immersion Program

July 8 - 19, 2019

Southwest University  
Chongqing, P. R. China

### To Whom It May Concern,

Greetings from Southwest University (SWU), Chongqing, China!

We are very excited to announce that SWU will launch a brand new program —**International Immersion Program** in 2019. For this program, we would like to invite experts and professors from partner universities and other world renowned universities to teach two-week intensive courses on SWU campus. These courses should be in line with one of the undergraduate or graduate programs that SWU provides. They will be credit-bearing and open to all qualified SWU students. Here are the details of the program:

1. Time: Monday, July 8 - Friday, July 19, 2019.

*Instructors are expected to arrive as early as Thursday, July 4 and leave as late as Sunday, July 21.*

2. The instruction language of all courses is English.
3. Instructors are expected to deliver complete courses, including lectures, assignments, grading, etc., with face-to-face lecture time no less than:
  - 1) For graduate courses: 1 credit (18 teaching periods, 40 minutes/period); or 2 credits (36 teaching periods, 40 minutes/period);
  - 2) For undergraduate courses: 2 credits (36 teaching periods, 40 minutes/period).
4. For an introduction to SWU and a complete list of all the undergraduate and graduate programs at SWU, please refer to Attachment 1 or visit:

<http://gjc.swu.edu.cn/s/gjc/aboutswu.html#images-preview-1>





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5. Interested instructors please submit the following materials (Electronic versions):
  - 1) A copy of the biographical page of the passport;
  - 2) Personal CV (Please refer to Attachment 2 for a sample);
  - 3) Course description (Please refer to Attachment 3 for a sample);
6. SWU will provide each instructor with:
  - 1) Round-trip economy class airplane tickets (Please purchase airplane tickets on your own, and we will reimburse in RMB);
  - 2) Chongqing airport pickup and drop-off;
  - 3) Accommodation and food on SWU campus;
  - 4) A stipend of RMB 9,000/credit (before tax) for lecturers and associate professors, or RMB 11,500/credit (before tax) for professors;
  - 5) Weekend city tour.
7. Timeline:
  - 1) Material submission deadline: **March 1, 2019**;
  - 2) Official confirmation and formal invitation: **March 22, 2019**;
  - 3) Please apply for your visa upon receiving the formal invitation and email us your flight information by **April 30, 2019**.
8. Main contact:

Mr. Wang Jun  
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Southwest University  
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During your stay here, we encourage you to take this opportunity to discuss scientific cooperation with SWU faculties and professors in your field of study.





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Friends and colleagues, 2019 is going to be an exciting year and your continuing support and help in boosting SWU's internationalization are mostly welcome. Let's stand hand in hand and step into a new year of even more successful collaboration.

I am looking forward to your positive feedback and meeting you on SWU campus in July!

Best wishes.

A handwritten signature in black ink, appearing to read '张发俊' (Zhang Fajun).

Zhang Fajun

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