

## Parking Policy

As at October 2018

All students and employees of Concordia University of Edmonton (CUE) who wish to park on campus must register their vehicle with Precise Parklink, or park in designated hourly parking areas. Only areas marked for parking may be used for parking.

Full-time campus parking is available to all CUE students, faculty and staff on a first-come, first-serve basis. The overall responsibility for parking at the University lies with the Vice-President of Finance & Operations, delegated to the Director of Plant Operations.



Those who wish to park on campus can register with Precise ParkLink at [concordia.preciseparklink.ca](http://concordia.preciseparklink.ca). Upon registering and submitting your application online, Precise Parklink will provide a parking pass that must be displayed on the rear-view mirror of your vehicle. The completion of this registration process is considered your parking contract.

For those who created an online account through Precise Parklink last year, please do not create a “new” account. In order to continue or request parking for the upcoming year, please email Precise ParkLink directly at [monthlyparking@preciseparklink.ca](mailto:monthlyparking@preciseparklink.ca). Provide your name on your previous account, the type of stall required, and either verify the contact information previously provided is unchanged, or provide your updated information. Precise Parklink will then reinstate your account for you.

### Reserved Parking Passes:

- are valid in designated stalls only from 6:00 AM until 6:00 PM, Monday through Friday; statutory holidays excluded (statutory holidays as recognized by the Government of Alberta);
- are valid anywhere in the CUE parking lots from 6:00 PM to 6:00 AM.

Random Parking Passes are valid in any unreserved stall 24/7.

All students, faculty, sessional instructors, and staff may use the daily option of parking by using the parking meters located throughout the parking lots.

Effective September 1, 2017 all CUE students, faculty, sessional instructors and staff must pay for parking by credit card or electronic funds transfer only. Prices are subject to change and are available to view when registering at [concordia.preciseparklink.ca](http://concordia.preciseparklink.ca).

Parking tags are not transferrable. You may assign up to three (3) license plate numbers to your parking tag.

You may only park in the stall assigned to you from Monday to Friday 6am – 6pm.

“Random” parkers may park in any unreserved parking space. If there is another vehicle in your reserved stall, you are to park in any unreserved parking stall and advise Precise ParkLink immediately at 1-877-426-0007.

### Parking Terms

Parking term options for **students** are:

- TERM (Fall, Winter, Spring, Summer)
- Annual

For students, Northland “Z” passes are valid in the Concordia lots from 6:00 PM to 6:00 AM Monday to Friday and all day Saturday, Sunday and statutory holidays.

Parking term options for **faculty, sessional instructors and staff** are:

- Annual

### Cancellation of parking

If you do not cancel your parking one calendar month prior to the renewal date you will be charged for a full term (monthly, term, or annual). If you commence parking mid-month you will be charged for the full month. No refunds will be issued unless you resign mid-term or employment has ended unexpectedly.

If you cancel your reserved parking stall for any reason and you wish to resume your reserved parking later, there is no guarantee you will be issued the same stall again. If there are no current reserved stalls available, or if you are requesting a specific parking stall, you will be placed on a wait list through Precise ParkLink. The administrative staff at Precise ParkLink will contact you when a reserved stall is available.

### Replacement passes (hang tags)

Replacement vehicle hangtags are issued by Precise ParkLink only. You must advise Precise ParkLink that a replacement tag is required. The replacement cost for new hangtags is determined by Precise ParkLink and will be charged directly to your credit card or account.

### Activation Fee

A \$25.00 activation fee will be charged one time only, unless you have previously cancelled your parking. If this is the case you will be charged the activation fee again.

### Plug-in Receptacles

Electrical receptacles are for your vehicle block heater or interior car warmer only. The University will not be liable for any inconvenience, loss or damage caused by electricity surges



or interruptions.

#### **Other Information**

The University and Precise ParkLink will not be held responsible for any theft of, or damage to, vehicles or contents.

*Please respect our community partners. We ask that you do not park in the community around campus.*

For the most current information regarding parking please refer to <http://concordia.ab.ca/campus-services/parking/> .

Manage your existing Precise Parklink account at:  
<http://ipass.preciseparklink.ca/ClientLogin/CardManagerIndex.aspx>

#### **Contact Information for Precise Parklink**



Precise ParkLink (West) Ltd.  
10558 115th Street  
Edmonton Alberta T5H 3K6  
Phone:+1 877 426 0007

Sign up for parking:  
[concordia.preciseparklink.ca](http://concordia.preciseparklink.ca)

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## NOTE regarding free parking requests – events/guests/volunteers:

“Do Not Tag Orders” may only be issued for the purpose of major recruitment or fundraising events and can only be requested by:

- The President’s Office
- All Vice President’s Offices
- The Conference Services Office
- The Parking Services Office

A one-time only free validation may be offered to:

- Guests of the Recruitment Office;
- Volunteer Guest Lecturers;
- Campus Volunteers; or
- Special Guests of:
  - The President’s Office;
  - All Vice President’s Offices;
  - The University Board;
  - The Recruitment Office;
  - Registrar’s Office;
  - Admissions Office.

Board Members and VIP ‘s may receive free annual passes at the request of the Office of the President or Vice-President.



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