

Lieutenant Governor of Alberta Historian Award Application Form

A \$1,500 award to a full-time student enrolled in an undergraduate degree program who has completed or is currently taking courses in Alberta's and/or Canada's history and who has demonstrated good character, active community service and potential for leadership. The recipient must be in satisfactory academic standing and prepare a maximum 500-word essay.

This award is funded annually by the History & Heroes Fund at the Edmonton Community Foundation. Their Honours, Lieutenant Governor Lois Mitchell and Doug Mitchell, founded the History & Heroes Foundation to advance Albertans' interest in and knowledge of the history of our province and the history of Canada.

Application Procedures

A complete application consists of:

- A signed application form;
- A detailed resume highlighting your leadership involvement and extra-curricular community service activities (please refer to the instructions).
- A maximum 500-word essay (please refer to the instructions)
- One confidential letter of reference (signed, in a sealed envelope) in support of your community service and leadership potential. Using specific examples, the referee will explain how the applicant's qualities and attributes demonstrate worthiness for award consideration.

Essay Instructions

On a separate sheet of paper, write a maximum 500-word statement that answers the following question:

What do Albertans today need to understand about Canada's past?

Your response should discuss one particular event, aspect or theme of Canada's past and why an understanding of it is especially relevant for Albertans today.

Selection Procedures

A selection committee comprised of the Financial Aid and Awards Coordinator, and two representatives from faculty and/or staff will be responsible for reviewing the applications. Concordia's Scholarship and Awards Committee (SAC) will affirm Concordia's recommended candidate. Concordia forwards the recommended candidate's application to the History and Heroes Foundation. The Foundation will ratify the successful candidate and distribute the award.

Lt. Governor of Alberta Historian Award

LETTER OF REFERENCE INSTRUCTIONS

These instructions are to be given to the person who will write your letter of reference.

You have been asked to write a letter of reference on behalf of a student applying for the Lt. Governor of Alberta Historian Award (see award criteria below). The applicant has been asked to submit one letter of reference written by an individual in support of their extra-curricular community service and their leadership potential (i.e. volunteer supervisor, professor, former teacher). The referee cannot be related to the applicant. To assist you in the preparation of this letter, please refer to the instructions and information below.

A \$1,500 award to a full-time student who has demonstrated good character, active community service and potential for leadership and who has completed courses in Canada's and/or Alberta's History. The recipient must be in satisfactory academic standing and prepare a maximum 500-word essay.

Instructions:

In your letter, please state the length of time and the capacity in which you know the applicant. Describe their role, their activities and their accomplishments and how their service has impacted the organization or community. In addition, please indicate if the applicant has demonstrated exceptional leadership or shows potential for leadership. Using specific examples, explain how the applicant's qualities and attributes demonstrate worthiness for award consideration.

Please ensure that the letter is typewritten on letterhead (if applicable), signed and includes your contact information. To ensure confidentiality, be sure to seal the envelope and sign your name across the sealed flap before giving the *Letter of Reference* to the applicant.

The applicant would appreciate a prompt response as the deadline for applications is **October 7, 2019**.

Thank you very much for taking the time to support a Concordia award candidate.

Lt. Governor of Alberta Historian Award Application Form

Personal Information

Last Name		First Name	
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Phone #		Email		Student ID	
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Program of Study/ Length of program	
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Major and Minor	
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History courses completed/ History courses currently taking	
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Resume of Community Service Activities

A detailed resume of community service activities must be included with your application. Please use the headers listed below. On a separate sheet of paper(s), list in chronological order, all extra-curricular community service activities in which you have participated in over the last 3 years. Be specific and describe your responsibilities in detail. The resume must be typewritten. You may include with your application as many pages as required.

Activity/Group/Responsibilities	Position Held	Time Commitment	Dates	Paid (Y/N)
<i>E.g. Edmonton Food Bank/Sort food and prepare food hampers for clients</i>	<i>Food sorter</i>	<i>2 hrs/week</i>	<i>Sept 2016 – June 2018</i>	<i>No</i>

This information is collected in accordance with the Personal Information Protection Act (Alberta) and the Taxation Act (Canada) and is required to determine your eligibility for this scholarship. If you have any questions about the collection, use or disclosure of this information you may contact the Financial Aid and Awards Office at 780-479-9220 or toll-free at 1-866-479-5200 or by email at finaid@concordia.ab.ca

Declaration of Applicant:

I declare that:

- i. the information provided on this application form is, to the best of my knowledge, current and accurate;
- ii. I consent to the disclosure and exchange of my personal information by and between the Financial Aid & Awards Office and the Registrar to verify my program of study, academic standing, and registration status to determine my eligibility for this award;
- iii. If selected as a recipient, I agree to the disclosure and exchange of my personal and contact information by and between the Financial Aid and Awards Office and the History and Heroes Foundation. I also agree to the release of my name and personal information for promotional purposes;
- iv. If selected as a recipient, I agree to participate in a presentation of the award and the History and Heroes Foundation may be advised of this award presentation.

Signature

Date

Return Completed Forms to:

Student and Enrolment Services, HA120
Concordia University of Edmonton
7128 Ada Blvd NW
Edmonton, AB T5B 4E4

For More Information:

Telephone: 780-479-9220
Toll free: 1-866-479-5200
Email: finaid@concordia.ab.ca

Deadline to apply: October 7, 2019

