

Any member of the Concordia University of Edmonton community or the public who believes, on reasonable grounds, that a student has engaged in non-academic misconduct (as defined in the Code of Student Conduct, available online: www.concordia.ab.ca) is encouraged to report the matter to the Vice-President Student Life & Learning as soon as possible after the incident in question.

You may make a complaint even if you were not the target or victim of the alleged non-academic misconduct. Allegations of non-academic misconduct may be resolved informally or through a formal hearing process.

Complainant Contact Information

You may be contacted for further information about your complaint, and may be asked to be a witness if the complaint leads to a formal resolution process. Information related to the investigation and/or resolution of an allegation of non-academic misconduct will only be made available to those persons who have a need to be informed.

Date of this report:

Date of incident:

Last name:

First name:

Phone number (daytime):

Cellphone number:

Email address:

Affiliation with Concordia:

ID number (if a student):

Name of student(s) alleged to have engaged in non-academic misconduct (if known):

If you do not know the name of the student(s), provide a detailed description if possible.

Brief description of the incident:

Please use the back of this page or attach a separate sheet if you require more space.

Are you concerned for your own safety or wellbeing, or the safety of any other person? If so, please explain:

**If you become aware of an urgent risk at Concordia,
call Campus Security (780-479-8761) or call 911. Don't wait!**

Please submit this completed form by email to barbara.vaningen@concordia.ab.ca or deliver it to the Office of Student Life & Learning [**Student Success Centre**] to the attention of the Vice-President Student Life & Learning. If you prefer, you may make a complaint in person to the Vice-President Student Life & Learning.

