

Faculty Remote File Access Using SFTP

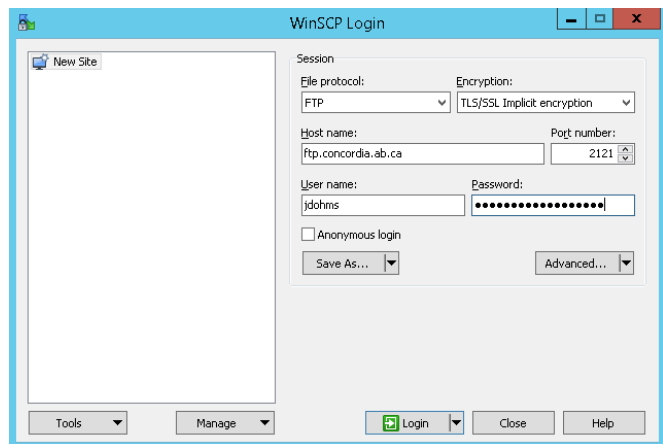
You can access your network files (H drive) via SFTP at [ftp.concordia.ab.ca:2121](ftp://ftp.concordia.ab.ca:2121). To do so, follow the instructions below.

1. You will need to obtain and install a file transfer program such as Filezilla (<https://filezilla-project.org/>) or WinSCP (<https://winscp.net/>). For the remainder of the instructions, we will use the WinSCP program.
2. Launch WinSCP (or FileZilla)

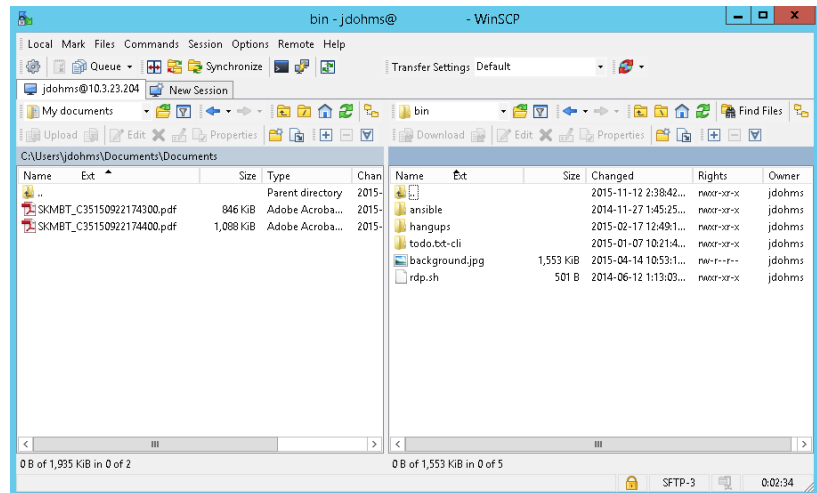


3. In the field provided, enter the following information then click *Login*:

File Protocol: **FTP**
Encryption: **TLS/SSL Implicit encryption**
Host name: **ftp.concordia.ab.ca**
Port number: **2121**
User name: **Your ADANET (computer) login**
Password: **Your ADANET password**



4. Once you are logged in, you will be presented with a two-pane screen. On the left is your local computer and on the right is your Concordia H:\ drive.



5. The easiest way to transfer files is to simply drag the file from one side to the other.
6. Once you have completed the transfer, you can quit by simply closing the window, or under the *Commands* menu, choose *Quit*.