



Bachelor of Education (After Degree) Program

RECORD CHECKS STATEMENT

Prior to being considered for a Field Experience placement, students are required to obtain one or more types of Record Checks. A **Criminal Record Check** is the most common type of background check required by school districts in Alberta. It is obtained through the Edmonton Police Service (EPS) for residents of Edmonton or through the Royal Canadian Mounted Police (RCMP) for those residing outside of Edmonton. Several districts require a **Vulnerable Sector Check**, which is a part of the EPS or RCMP Information Check. Additionally, a few districts still require an **Alberta Intervention Record Check** that is completed through Children's Services. General information about record checks will be addressed in a fall semester Field Experience seminar.

The record check is to be kept by the student and presented to school jurisdictions upon request. Each case is reviewed on an individual basis to determine if the record check brings into question the suitability of the person to enter a Field Experience placement in that district. A decision to accept or not accept a student for placement is made based on the results of the record check and each school district's threshold.

Students should be aware that a current Criminal Record Check is one of the required support documents in the application for an Alberta Interim Professional Certificate to teach in Alberta.

It is the student's sole responsibility to ensure that she/he can satisfy the requirements for a record check. The requirements for a record check are not in Concordia's control, but rather depend on the requirements of school districts, the teaching profession, as well as other factors. If a student cannot satisfy the requirements, it may affect the ability to participate in a Field Experience placement, to complete the degree, or to obtain employment.

Students with concerns about their ability to clear the records check, should contact the Field Experiences Coordinator.