

HOW TO USE THE ONLINE COURSE SELECTOR

The [Online Course Selector](#) (OCS) was developed for the ease of students to add/drop and withdraw from courses. The OCS provides a Live Chat option as well.

CONCORDIA UNIVERSITY COLLEGE OF ALBERTA

Online Course Selector

Student ID: - Sign Out

Term/Program
2014 Fall Term - Open Studies (Undergraduate)

Disciplines
Accounting
Art History
Biochemistry
Biology
Biology/Environmental Science
Business

Courses

My Courses

Welcome to the Online Course Selector

Would you like to see the academic requirements and other details for your specific program?

Use the Academic Calendar tab at the top of this screen.

UNDO MY CHANGES SAVE COURSES

Live Chat
or call (780) 479-9220

After you log in, choose the correct term in the top left corner under the **TERM/PROGRAM** heading then begin by choosing your courses under the **DISCIPLINES** heading. For example, if you are interested in a Psychology, English, or Biology course, look for those courses under their Discipline heading. Once the discipline has been chosen, the courses being offered in that semester for that discipline will appear under the **Courses** heading to the right.

Term/Program
2013 Fall Term - Bachelor of Arts-3yr

Disciplines
Education
Educational Foundations
Educational Psychology
English
Environmental Science
Finance
French

Courses
English 100 - A Survey of English Literature from the Middle Ages to the Twentieth Century
English 111 - Literature and Composition I
English 323 - Chaucer
English 338 - Shakespeare
English 350 - British Romantic Literature
English 355 - Currents of Thought in Victorian Prose
English 356 - Nineteenth-Century English Novel

Once you choose a course, the days and times the course is being offered will appear below as well as the instructor and how many seats are currently available in the section. If a course is full, it will state **FULL** in the Open Seat section. If there is a waitlist, it will state **WAITLIST**. It is possible that seats may open if **FULL** is indicated; it is your responsibility to keep checking the OCS to see if spots become available. You can also check the [Timetable](#) section of the website. If you are on a waitlist, it is your responsibility to keep checking the OCS to see if you have been added to the course.

Term/Program
2014 Fall Term - Open Studies (Undergraduate)

Disciplines
Physics
Political Science
Psychology
Religious Studies
Religious Studies-Applied Emphasis
Sociology

Courses
Psychology 104 - Basic Psychological Processes
Psychology 105 - Individual and Social Behaviour
Psychology 211 - Statistical Methods for Psychological Research
Psychology 233 - Personality
Psychology 258 - Cognition
Psychology 275 - Brain and Behaviour

Psychology 104
Basic Psychological Processes
PSY 104 3 (3-0-0)
An introductory study of human behaviour that covers physiology, sensation, perception, learning, memory, cognition, motivation, states of consciousness, and methodology. A prerequisite for all other courses in the Department, normally followed by PSY 105.

Section	Open Seats	Days	Start Time	End Time	Instructor(s)
Lecture - Choose one					
<input type="radio"/> A	13	MWF	09:00	09:50	Howorko, Adam
<input type="radio"/> B	FULL	MWF	10:00	10:50	Howorko, Adam
<input type="radio"/> C	30	TR	09:25	10:40	Wong, Yvonne

My Courses

Choose your desired section and hit the **ADD TO MY COURSES** button once it appears. The course will then show in the timetable to the right in bright green as well as listed in a green box below the timetable. If you wish to **REMOVE** the course from your timetable, simply hit the **REMOVE** button in the green box. This will **REMOVE** the course from your timetable. For add/drop and withdraw deadlines, refer to Section 2.0 of the [Academic Calendar](#).

Term/Program
2014 Fall Term - Open Studies (Undergraduate)

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Religious Studies-Applied Emphasis
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Courses
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Section	Open Seats	Days	Start Time	End Time	Instructor(s)
Lecture					
<input checked="" type="radio"/> A	13	MWF	09:00	09:50	Howorko, Adam
<input type="radio"/> B	FULL	MWF	10:00	10:50	Howorko, Adam
<input type="radio"/> C	30	TR	09:25	10:40	Wong, Yvonne

My Courses

Psychology 104 - Basic Psychological Processes

Section	Open Seats	Days	Start Time	End Time	Instructor(s)
A	13	MWF	09:00	09:50	Howorko, Adam




After you have finished choosing your courses and you are satisfied with your timetable, press the **SAVE COURSES** button on the bottom right of the screen. Once you have pressed this button, you will be required to complete this agreement form. Read and check all the boxes then click the **SUBMIT REGISTRATION** button. Please note: If the **SAVE COURSES** button is not clicked, the changes made in the OCS will not save. Please note: You will be required to pay your \$200 non-refundable deposit before courses can be saved in your timetable. Please contact Student Accounts at 780.479.9201 or studentaccts@concordia.ab.ca, prior to creating your timetable, or pay by credit card after hitting the **SAVE COURSES** button.

I acknowledge that:

- The course list information I have selected is accurate. I am responsible for the completeness and accuracy of the course schedule I have chosen.
- I am responsible for adding, dropping or withdrawing from courses(s), as per the deadlines listed in the Academic Calendar (Section 2.0).
- I am responsible for payment of all tuition and related fees associated with my course selection (See Concordia Calendar Section 5. 4 Payment of Fees).
- I have (or will have at the start of this course) all of the pre-requisites and/or co-requisites for the courses I have selected, or I have a signed waiver where I lack any pre-requisites and or co-requisites.
- I have or will have met the Religious Studies residency requirement for my program.
- I may only register in senior-level courses if I have earned 18 junior level credits before the senior level courses begin.
- I am responsible for maintaining the required course load for athletic team membership, scholarships, bursaries and/or student loans that I have received.

<< CANCEL SUBMIT REGISTRATION >>

Once the agreement form has been submitted the courses will be saved. The links at the bottom of the page will direct you back to the OCS or to [Online Services](#) for other information.

 **CHANGES SAVED SUCCESSFULLY**

Name: Test Tester3
Student ID: 129590
Term: **2014 Fall Term**

PSY 104 - Basic Psychological Processes

Section	Days	Start Time	End Time	Instructor(s)
A	Mon, Wed, Fri	09:00	09:50	Howorko, Adam

[View/print registration deposit receipt](#)

Please remember that you are responsible for the completeness and accuracy of your course selection and schedule, and for payment of tuition and related fees associated with this registration.

Please refer to the [Academic Calendar](#) for important deadlines.



If you haven't already, please take a few minutes to tell us what you thought of the Online Course Selector Beta!

If you have any questions, please contact a Registration Advisor at 780.479.9250 or by e-mail at: registrar@concordia.ab.ca

>> [Go back to the Online Course Selector Beta and make changes to your registration](#)

>> I'm happy with my courses. Please close the Online Course Selector.

Once the courses have been saved successfully a green checkmark will appear beside the courses in the green box below the timetable.

 **PSY 104 - Basic Psychological Processes** 

Section	Days	Start Time	End Time	Instructor(s)
A	Mon, Wed, Fri	09:00	09:50	Howorko, Adam

If you do not present the pre/corequisites for a course you will receive a warning. However, you are still able to add the course to your timetable by clicking the **ADD TO MY COURSES** button.

Accounting 101

ACCT101
3 (4-1-0)

Introductory Financial Accounting


Postulates, principles, the accounting cycle, capital and income measurement, financial statement preparation and analysis, emphasis on reporting to shareholders, creditors, and other external decision-makers.


Prerequisites: Math 30, Pure Math 30 or equivalent or Applied Mathematics 30 or equivalent or Mathematics 110

Corequisites: Economics 101

Note: Credit may be obtained for only one of Accounting 101 or Accounting 311

Warnings

 You may not have met the **pre-requisites** for this course.

 You may not have met the **co-requisites** for this course.


Section	Open Seats	Days	Start Time	End Time	Instructor(s)
Lecture					
<input checked="" type="radio"/> A	24	MW	10:00	11:50	Schneider, Gabriela
		F	10:00	10:50	Schneider, Gabriela
<input type="radio"/> B	18	T	09:25	12:15	Thompson, Donald
		R	09:25	11:15	Thompson, Donald


UNDO MY CHANGES

ADD TO MY COURSES

The course will be added in a pending state and you will have 14 days to present the appropriate pre/corequisites to the [Registrar's Office](#). Pre/corequisites are listed in the course descriptions in section 14.0 in the [Academic Calendar](#).

Pending (Your Action is Required)

 Accounting 101 - Introductory Financial Accounting

Section	Open Seats	Days	Start Time	End Time	Instructor(s)	 Remove
A	24	MW	10:00	11:50	Schneider, Gabriela	
		F	10:00	10:50	Schneider, Gabriela	

UNDO MY CHANGES

SAVE COURSES



After the add/drop deadline, you will not be able to add any new courses. Dropping a course will be considered a Withdraw and a 'W' will appear on your Official Transcript. Please refer to section 2.0 of the [Academic Calendar](#) for deadlines and Section 4.3.2 for further information on adding, dropping, and withdrawing from courses. Withdrawing from a course is done through the OCS. After the add/drop deadline, the **REMOVE** button will be replaced by a **WITHDRAW** button.

	PSY 105 - Individual and Social Behaviour				
Section	Days	Start Time	End Time	Instructor(s)	
Q	Mon, Tue, Wed, Thu, Fri	09:00	12:00	Howorko, Adam	

UNDO MY CHANGES SAVE COURSES



Once the **WITHDRAW** button is pressed a warning message will appear regarding the consequences of withdrawing from a course.

m 2 - Open Studies (Un

Management

the Online Course Selector

to see the academic requirements and other details for your specific program?

mic Calendar tab at the top of this screen.

The page at <https://onlineservices.concordia.ab.ca> says:

By clicking 'Ok' below, you will be withdrawing from a course and it will appear on your transcript with a 'W' as the grade. Courses with a grade of 'W' are not calculated into your grade point average. As well, the tuition refund deadline has now passed. Additionally, you need to be in at least 9 credits to be eligible for scholarships and awards or to participate on an athletics team; however, some scholarships and awards require you to be in at least 12 credits. Please consult Sections 6 and 7 of the Calendar, a Financial Aid Advisor, or the Athletics Director if you are unsure.

OK Cancel

Course Selector

Student ID: 129590 - Sign Out

My Courses

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
7:00							
8:00							
9:00							
10:00							
11:00							
12:00							
13:00							
14:00							
15:00							
16:00							
17:00							
18:00							
19:00							
20:00							
21:00							

After you click **OK**, the **WITHDRAW** button will change to **TO BE WITHDRAWN** until the **SAVE COURSES** button is pressed.

Section	Days	Start Time	End Time	Instructor(s)
PSY 339 - Abnormal Psychology To be withdrawn				
Q	Mon, Tue, Wed, Thu, Fri	09:00	12:00	Zare-Bawani, Farzad
SOC 225 - Criminology X Withdraw				
Q	Mon, Tue, Wed, Thu, Fri	12:30	15:30	Etoroma, Efa

UNDO MY CHANGES

SAVE COURSES



After the **SAVE COURSES** button has been pressed, you will need to complete the agreement form and click **SUBMIT REGISTRATION**. Once this is completed, the course is permanently **WITHDRAWN** from your timetable - it will be stated beside the course.