Within 30 days of the termination of the grant, a final report is to be submitted to the Office of Research Services (ORS). Applicants who have received a previous Impact Grant or Seed Grant must submit a final report before applying to subsequent internal grants. This report may be used by the ORS to promote funded research, demonstrate research results and outcomes of grants, and to provide input for program evaluations.

***Instructions:*** *Complete form within the allocated space and send it by email to* *research@concordia.ab.ca*

|  |  |  |
| --- | --- | --- |
| Name of Applicant | Date | Grant ID number |
|  |  | XXX-XXXX-XXXX-XX |
| Faculty  | Department | Academic Rank (Position Title) |
|  |  |  |
| Title of Research Project/Plan |
|  |
| Internal Grant Type Received | Date Award Received (Month/Year) |
| Impact Grant [ ]  / Seed Grant [ ]   |  |
| Activity Start Date | Activity End Date | Amount Received |
|  |  | $ |
| **Impact Grant and Seed Grant Final Report** |
| **1. Project Keywords**Provide up to six keywords related to your research project. |
| **2. Summary of Research Activity** Provide a brief overview of the main objectives of your research project as outlined in your grant application. Describe how you met, exceeded, or departed from the project objectives. |
| **3. Outcomes and Dissemination**Describe the main results and outcomes of the research project. Include:a) An overview of the research outputs (i.e. reports, papers, presentations, publications, juried exhibits). Please specify peer-reviewed publications.b) Describe any other impacts and benefits of the research such as advancement of scholarship, benefit to the University, impact on teaching and benefit to students.  |
| 4. **Next Steps**Do you anticipate any further development of this research project including plans to seek further research funding if applicable? |