

VISITING RESEARCH PROFESSOR POLICY

University Policy No.: RH1040

Classification: Research

Approval Authority: Board of Governors

Effective Date: August 2014

Supersedes:

Last Editorial Change: August 2017

Mandated Review: August 2021

Associated Procedures:

Procedures Relating to the Visiting Research Professor Policy

POLICY PURPOSE

The purpose of this policy is to acknowledge Concordia University of Edmonton's (CUE) responsibilities with respect to visiting professors from other institutions and to set out the criteria for the approval of a visiting research professor and the conditions of this approval.

Visiting professors from other institutions enhance the research environment in the institutions they visit, provide opportunities for research collaborations, and position Concordia as a research destination. Often visitors require an official designation in order to enable them to justify the time away from their home institution and apply for funds to support their visits.

DEFINITIONS

- Academic Research Council (ARC) - convened by the Dean of Research and Faculty Development and includes, in addition to the Dean, four faculty members, (one from each Division). When necessary, the Dean may invite other individuals as advisory members. This Council is responsible for developing research policies and promoting research activities on campus.
- Members of Concordia - all academic staff, non-academic staff, sessional instructors, administrators, students, visiting or adjunct scholars and professors, fellows and chairs, emeriti, holders of post-doctoral positions, paid and unpaid research associates and assistants, and any other persons in similar positions.
- Researchers and Scholars - all members of Concordia who are involved, to any extent whatsoever, in research and other scholarly and creative activities.
- Research - a process of purposeful inquiry that generates new insights or knowledge involving scholarly, scientific, or creative activities in a field of specialization. It typically results in quantifiable outcomes such as journal articles, books, and conference presentations that are communicated to a broader academic community and/or field practitioners.

- Scholarship activity - engagement in a broad set of disciplinary or cross-disciplinary learning activities, along with the application of what is learned from research or advanced study.
- Visiting Research Professor - a person who holds position at the rank of Instructor, Assistant, Associate or Full Professor in a recognized university, or who holds an equivalent position in another appropriate organization.

JURISDICTION/SCOPE OF THE POLICY

This policy applies to all Members of Concordia and to all scholarly visitors from other institutions.

POLICY

Concordia recognizes that scholarly visitors from other institutions have strong potential to enhance the research environment, provide opportunities for research collaborations, and position Concordia as a research destination. The appointment of a Visiting Research Professor is governed by this policy.

Nomination

1. A Visiting Research Professor must be nominated by a member of faculty at Concordia. All Concordia faculty shall be eligible to nominate scholars from other institutions for appointment as a Visiting Research Professor for periods normally ranging from two weeks to three months. Nominations must be approved by the relevant Concordia Department prior to being forwarded on for consideration.
2. Visiting Research Professorships will be awarded on the basis of merit. A system of ranking or rating applications shall be defined by the Council.

Appointment

1. Applications for Visiting Research Professor appointments are adjudicated by the Academic Research Council.
2. Visiting Research Professor appointments do not imply that the appointee has the status of an employee of Concordia.

The Position

1. Visiting Research Professor appointments come without remuneration, benefits and pension, accommodation, transport, meals, reimbursement for expenses, or other forms of material support unless these are provided for in a separate application for a grant from the Concordia research fund.
2. The Visiting Research Professor is responsible for ensuring that they have obtained the appropriate Canadian visa, and for making all arrangements for the visit, including, but not limited to, transportation, accommodation, and access to adequate funds to support them during their time at Concordia.
3. Concordia accepts no responsibility or liability for the actions of a Visiting Research Professor while

at Concordia.

CONSEQUENCES FOR NONCOMPLIANCE

Failure to comply with the requirements for approval of a visiting professor could result in the individual or the institution to experience inconvenience and inability to fulfill expected research opportunities.

AUTHORITIES AND OFFICERS

A list of authorities and officers for the policy:

- a. Approving Authority: Board of Governors
- b. Designated Executive Officer: Vice-President Academic
- c. Procedural Authority: Academic Research Council
- d. Procedural Officer: Dean of Research and Faculty Development

RELATED LEGISLATION

RELATED POLICIES AND DOCUMENTS

Concordia University College of Alberta Faculty Association Collective Agreement