

## **ETHICS EDUCATION POLICY**

**University Policy No.:** RH2032

**Classification:** Research

**Parent Policy:** HR3100 Academic Integrity and Ethics Policy

**Approval Authority:** General Faculties Council

**Effective Date:** August 2017

**Supersedes:**

**Last Editorial Change:**

**Mandated Review:** August 2024

### **Associated Procedures:**

None

## **POLICY PURPOSE**

Concordia University of Edmonton (CUE) affirms that all students and visiting students should be educated to uphold and practice academic integrity and appropriate ethics throughout their academic programs.

To ensure that this goal is achieved:

- a) All undergraduate students who will commence their program on or after August 30, 2018 will be required to complete an online, non-credit course in ethics and academic integrity; and
- b) All graduate students who will commence their programs on or after August 30, 2018 will be required to participate in an ethics and academic integrity education program (a non-credit course) at CUE. In this education program, every graduate student will be expected to complete the equivalent of not less than eight (8) hours of structured activity and education sessions to meet this requirement.

## **JURISDICTION/SCOPE OF THE POLICY**

This policy applies to all CUE students and visiting students.

## **POLICY**

This education will focus on the principles and guidelines of the policies listed below.

- I. The Academic Integrity and Ethics Policy;
- II. The Research and Scholarship Integrity Policy;
- III. The Intellectual Property Guidelines;
- IV. The Guidelines regarding the Attribution of Authorship;

- V. The Policy for Ownership of Research Materials;
- VI. The Policy for Students Supported by Research Contracts;
- VII. The Policy Regarding the Adoption of Discipline-Specific Fundamental Principles of Research and Scholarship Integrity;
- VIII. The Research and Scholarship Integrity Enforcement Procedure; and
- IX. The relevant Tri-Council and Canadian Council on Animal Care requirements for ethics approval for research.

Every CUE graduate student should also consult with his or her Graduate Program Director about specific program requirements related to ethics education that is applicable in his or her academic discipline.

### **CONSEQUENCES FOR NONCOMPLIANCE**

Any student who does not comply with or complete the requirements of this policy may be subject to disciplinary proceedings.

Any graduate student who does not comply with or satisfactorily complete the requirements of this structured activity, education, or policy will not be permitted to graduate from his or her respective program.

### **AUTHORITIES AND OFFICERS**

- a. Approving Authority: General Faculties Council
- b. Designated Executive Officer: Vice-President Academic
- c. Procedural Authority: Vice-President Academic
- d. Procedural Officer: Deans of the Faculties

### **RELATED LEGISLATION**

### **RELATED POLICIES AND DOCUMENTS**

Academic Integrity and Ethics Policy

Research and Scholarship Integrity Policy

Intellectual Property Guidelines

Guidelines Regarding Attribution of Ownership

Policy Regarding the Ownership of Research Materials

Policy for Students Supported By Research Grants or Affiliated Institutions

Policy Regarding the Adoption of Discipline-Specific Fundamental Principles of Research and Scholarship Integrity

Research and Scholarship Integrity Enforcement Procedure